

**School Union #93 Joint Committee Meeting**  
**5:30 P.M. ~ Tuesday ~ December 15, 2015**  
**Penobscot Community School**  
**Agenda**

The Joint Committee of School Union #93 will hold a meeting on Tuesday, December 15, 2015 at the Penobscot Community School. The business meeting will begin at 5:30 p.m. The meeting is open to the public.

Note: All votes must be done on a weighted vote basis. The weighted vote breakdown is as follows per the Department of Education's reporting of the 2014 Census Count:

<u>Town</u>	<u>Votes Per Member</u>
Blue Hill	535
Brooksville	186
Castine	453
Penobscot	252
Surry	293

The number of votes necessary to pass an article is 3845. To become effective, all actions of the union committee shall be approved by a vote representing more than ½ of the population comprising the units which make up the union committee. There needs to be 12 school board members in attendance with at least one member present from each town in Union #93, before the meeting will have a quorum.

Surry has designated votes to Marlene Tallent for this meeting.

Castine has designated votes to Joe Spinazola for this meeting.

**Agenda**

1. 5:30 P.M. Call to Order:

Committee Members Present:

Administrators Present:

Others Present:

2. Flag Salute:

3. Approval of Minutes of Previous Meetings: November 17, 2015 (enc)

4. Communications:

A. Report out from Dawn Robbins, Curriculum Coordinator

5. Comments and Questions from the Public:

6. Approval of Agenda:

7. Old Business:

A. Appoint Members to Resource Sharing Committee; Discuss Finance, Hiring and Evaluation Committees

B. Discussion and Approval of Central Office Budget and Union Office Work Regulations for 2016-17 (enc)

8. New Business:

A. Executive Session per 1 M.R.S.A. 405 (6)(D) for the Purpose of Appointment of Officials

B. Executive Session per 1 M.R.S.A. 405 (6)(D) for the Purpose of a Personnel Matter

1. Superintendent evaluation/discussion, and goals for 2016-2017

C. Re-employment of Central Office Staff

1. Mark Hurvitt, Superintendent

2. Heather Lanpher, Business Office Manager

3. Sheila Irvine, Special Services Director

4. Susan Duddy, Administrative Secretary

5. Vernetta Bannister, Executive Secretary

6. Diana Stearns, Payroll/Human Resources

7. Richard Avery, Tech Coordinator

D. Set Salary and Benefits for Central Office Staff and Amend Contracts (if needed)

1. Mark Hurvitt, Superintendent
2. Heather Lanpher, Business Office Manager
3. Sheila Irvine, Special Services Director
4. Susan Duddy, Administrative Secretary
5. Vernetta Bannister, Executive Secretary
6. Diana Stearns, Payroll/Human resources
7. Richard Avery, Tech Coordinator

E. To Approve the Superintendent's Goals for 2016-2017 (enc)

F. To Determine the Amount of Service to be Performed by the Superintendent in Each Town in 2016-2017.

G. To Determine the Number of Visits Which the Superintendent is to Make Each Term to Each School in 2016-2017.

H. To Determine the Cost Sharing Plan to be Paid by Each Town in 2016-2017 (enc)

9. Other Business:

10. Adjournment