

Blue Hill School Committee Meeting  
Wednesday, June 10, 2015 – 5:00pm  
Blue Hill Consolidated School  
Minutes

A. Call to order

The meeting was called to order at 5:01pm.

Members Present: Ben Wootten, Annie Rice, Jan Snow, Jim Lacasse.

Members Absent: Sean Walsh

Others Present: Mark Hurvitt, Della Martin, Patty Clapp, Melissa Norwood, Matt Jurick, Tara McKechnie

B. Flag Salute

C. Approval of the April 8, 2015 minutes

A motion was made by Annie Rice, seconded by Ben Wootten, to approve the minutes of the May 13, 2015 meeting as amended (G2 \$1500.00 to Matt Jurick and Tracy Gandy for laser cutter; H1 correct spelling of Matt Jurick's name; I8 change committee member for Support Staff Evaluation Form from Jan Snow to Ben Wootten. Jan Snow is alternate; I12 Add soffit vents to possible actions taken with BHCS building. Motion passed 4-0.

D. Approval of the Agenda

A motion was made by Ben Wootten, seconded by Annie Rice, to approve the agenda.

Motion passed 4-0.

E. Communications

1. Teacher Presentation – Tara McKechnie/K-5 HOTScience Progress

Tara gave a K-5 science report. She is going to Texas to present this summer. Both Della Martin and Patty Clapp said that Tara has transformed science education in the lower grades.

F. Comments and/or Questions from the Public

1. Matt Jurick brought up laptop insurance. The Board will look at this in July. Ben Wootten inquired about a potential Math In Focus training in tandem with the Fessenden School. Della Martin and Shelly Schildroth will take a pulse of the staff.
2. There were questions about lawn mowing in June.

G. Reports

1. GSA Report

None.

2. Principal's Report

The Principal's report was handed out and is attached to the office minutes.

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**Reports continued**

3. Superintendent's Report

1. There will be a Special Town Meeting on June 26, 2015 at 1:00 to transfer \$25,000.00 in 2014-15 budget.
2. Secretary and Custodian hiring committees will be meeting in June.
3. The long jump pit is being built in June. The Board wants maintenance clarification with GSA. BHCS staff will be happy to "mow around it."

4. PTF Report

None.

5. Building and Grounds Committee Report

The Building and Grounds Committee will be reconstituted in July.

H. Old Business

1. School Nurse, Head Cook, Assistant Secretary Job Descriptions – Second Reading

a. The Board changed the hours in the School Nurse job description. A motion was made by Annie Rice, seconded by Jim Lacasse, to approve the job description as amended.

Motion passed 4-0.

b. Cook: There will be a second reading in July.

c. Secretary: There will be a second reading in July.

2. Updated Concussion Policy

There will be a second reading in July.

3. Building Issues Follow-up

Mr. Hurvitt outlined the summer maintenance plans with the roof, the attic, the locks, and the smoke detectors. Plus, we will be applying for a Revolving Renovation grant, due September 30, 2015.

I. New Business

1. To Award the Rubbish Bid

A motion was made by Annie Rice, seconded by Jim Lacasse, to award the rubbish bid to Blue Hill Disposal.

Motion passed 4-0.

Dumpster rental will be \$25.00 per month, the cost will be \$30.00 per dump and recycling will be \$25.00 per trip. This was not the low bid, but the Board cited wanting the dumpster picked up more frequently, and not having an 8 yard dumpster on site.

2. To Award the Building Fuel Oil Bid for the September 1, 2015 through August 31, 2016 Contract Year

A motion was made by Ben Wootten, seconded by Annie Rice, to award the bid to Wardwell Oil for 17,500 gallons of # 2 fuel oil at \$2.20 per gallon totaling \$38,500.00.

Motion passed 4-0.

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New Business (continued)

3. Hire GSA Ed Tech

A motion was made by Ben Wootten, seconded by Jim Lacasse, to follow the nomination of Mark Hurvitt and to appoint Rose Honders to a first year probationary contract as the Ed Tech III at GSA. Motion passed 4-0.

4. New Board BEEM Representative

June 22, 2015 will be the new Board member orientation. Sean or Ben will be the new BEEM representative.

5. Facilities Use Policy

It was decided to put off discussion until July.

J. Items for Next Month's Agenda

1. Laptop Insurance
2. Updated Concussion Policy – Second Reading (enc)
3. Cook Job Description- Second Reading (enc)
4. Secretary Job Description – Second Reading (enc)
5. Facilities Use Policy (enc)
6. Possible Hiring Nominations
7. Policy re: Parent Involvement in Title 1A (First Reading)

K. Signing of Vouchers

The vouchers were signed.

L. Adjournment

The meeting was adjourned at 7:07pm by Chair, Jan Snow.

Respectfully submitted,

Mark Hurvitt  
Superintendent of Schools