

Blue Hill School Committee Meeting  
Wednesday, April 13, 2016 – 5:00pm  
Blue Hill Consolidated School  
Minutes

A. Call to order

The meeting was called to order at 5:01pm by Chair, Jan Snow.

Members Present: Jan Snow, Ben Wootten, Sean Walsh, Jim Lacasse arrived at 5:11pm.

Members Absent: Annie Rice

Others Present: Mark Hurvitt, Shelly Schildroth, Tracy Gandy, Scott Miller, Matt Jurick, Chrissy Allen, Dan Parrott, Sam Parrott, Kim Parrott, Sheila Irvine, Rebecca Conable, Kyle Snow, Anne Berleant (Reporter for the Weekly Packet)

B. Flag Salute

\*Elect Board Chair\*

Sean Walsh nominated Jan Snow, Ben Wootten seconded. A motion was made by Ben Wootten, seconded by Sean Walsh, to close nominations. Motion passed 3-0.

Mr. Hurvitt called for a vote. The vote was 3-0 for Jan Snow as Chair. Jan Snow was elected Chair.

C. Approval of the March 9, 2016; March 11, 2016; March 17, 2016 Minutes

A motion was made by Ben Wootten, seconded by Sean Walsh, to approve the minutes.

Motion passed 3-0.

D. Approval of the Agenda

A motion was made by Ben Wootten, seconded by Sean Walsh, to approve the agenda with the following changes: Add H2 (Tech Plan); Switch out I7 (Trade School Facilities for Tech Coordinator Job Description) Motion passed 3-0.

E. Communications

Chrissy Allen came to talk to the Board about having BHCS be the possible recipient of a ReVision Energy solar project. They are based in Liberty, ME. Chrissy and Luke Allen will do the application. No cost to BHCS. A motion was made by Ben Wootten, seconded by Sean Walsh, to approve this plan. Motion passed 3-0.

F. Comments and/or Questions from the Public

Scott Miller questioned the posting and distribution of Blue Hill School Board agendas.

G. Reports

1. GSA Report

The next meeting will be on April 27<sup>th</sup>, 2016. Ben Wootten will attend.

2. Principal's Report

The Principal's Report was handed out and is attached to the office minutes.

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**Reports (Continued)**

3. Superintendent's Report

Mr. Hurvitt reported on the following:

- 1) Waiting on insurance for the basketball backboard
- 2) Buying the lawn mower before July 1; the trailer after July 1.
- 3) Chelsea Robbins resigning as Special Education teacher
- 4) Vernetta has enclosed the current list of Blue Hill High School students

4. PTF Report

Staff and teacher appreciation week coming up. Screen-free week is coming up, too.

5. Building and Grounds Committee Report

Jamie Wentworth's report was handed out and is attached to the office minutes.

H. Old Business

1. Laptop Insurance Discussion

A motion was made by Jan Snow, seconded by Ben Wootten, to require grades 6-8 to pay \$25.00 in order to take home their ipads in 2016-17, as a self-insurance plan. (Provisions will be made for hardship cases, just see Shelly).

2. Tech Plan

A motion was made by Jan Snow, seconded by Sean Walsh, to approve the tech plan handed out by Matt Jurick for BHCS. Motion passed 4-0.

All students will be on the same device.

I. New Business

1. Follow Up from Town Meeting and Revolving Renovation Project

- 1) Straw poll question about paving: 371 yes, 137 no (Ben Wootten not in favor).
- 2) Straw poll question about Budget Validation referendum: 308 no, 167 yes.

Mark explained about the progress on the Revolving Renovation project, with the next step being for the Board to hire an architect/engineer in May/June.

2. Approve 6<sup>th</sup> Grade Boston Trip – Penny Ricker and Anita Black  
May 5<sup>th</sup>; the group has fundraised half, as per policy.

A motion was made by Ben Wootten, seconded by Jim Lacasse to approve.

Motion passed 4-0.

3. MSSM Room and Board Request

A motion was made by Ben Wootten, seconded by Sean Walsh, to approve the request from the Parrott's, for Sam, for 2016-17, of up to \$9,010.00 at MSSM. Motion passed 4-0.

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**New Business (continued)**

4. Possible Leave Request

No request at this time, but there may be one in the future. Mark handed out the letter to the Board from a staff member.

5. Update Policies 2132 (Weapons, Violence and School Safety) and Policy 2133 (Relations With Law Enforcement Authorities) – Second Readings (enc)

A motion was made by Jan Snow, seconded by Ben Wootten, to approve the new policies.

Motion passed 4-0.

6. Consider Policy 8100C (Recruiting and Hiring of Administrative Staff – Administrative Procedure) and Policy 8100D (Blue Hill Consolidated School Hiring Procedure) - First Reading

Tabled until May. Jan Snow is working on these.

7. Policy # 1320 – Policy Regarding Use of School Facilities; 1320.1 Community Use of School Facilities; 1320.1A Schedule of Fees – First Reading

1. 1320 Tabled until May.

2. New Tech Coordinator Job Description (4106R) handed out as a first reading. Second reading in May.

8. Anticipated Balances Report

1.47% of budget will be anticipated on June 30<sup>th</sup>. Thus, Mr. Hurvitt will be freezing the budget at BHCS soon.

9. Head Cook Contract Discussion

Ben, Jan, Mark and Tim Cyr will meet and negotiate.

10. Executive Session Pursuant to MRSA 405 (6)(A) Personnel Matter

A motion was made by Sean Walsh, seconded by Jan Snow, to enter Executive Session at 6:14pm.

Motion passed 4-0.

Exited Executive Session at 6:33pm.

11. A motion was made by Ben Wootten, seconded by Sean Walsh, to hire Shelly Schildroth as Principal of BHCS with a contract extending to June 30, 2018; the first year's salary set at \$76,886.00.

Motion passed 4-0.

J. Items for Next Month's Agenda

1. Policy # 1101 School Volunteers – Fourth Reading

2. Policy # 1320 – School Use Policy; Policy # 1320.1 – Procedures Regarding Community Use of School Facilities; Policy # 1320.1A – Community Use of School Facilities Schedule of Fees

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**Items for Next Month’s Agenda (cont’d)**

3. Consider Policy # 8100 (Recruiting and Hiring of Administrative Staff – Administrative Procedure) and Policy # 8100D (Blue Hill Consolidated School Hiring Procedure)
4. Policy # 1320 (Policy Regarding Use of School Facilities; 1320.1 Community Use of School Facilities; 1320.1A Schedule of Fees
5. Policy # 4106R (Technology Coordinator Job Description) – Second Reading
6. Approve 2016-2017 School Calendar

K. Signing of Vouchers  
None.

L. Adjournment  
The meeting was adjourned at 6:35pm by Chair, Jan Snow.

Respectfully submitted,

Mark Hurvitt  
Superintendent of Schools