

**Brooksville School Committee Meeting**  
**Monday, May 4, 2015 – 5:00pm**  
**Brooksville Elementary School**  
**Minutes**

**A. Call to Order**

The meeting was called to order at 5:00 p.m. by Chair, Charles Tarr, followed by the salute to the flag.

Members Present: Brad Jones, Helen Condon, Gail Ladd, Charles Tarr, Matt Freedman

Members Absent:

Others Present: Todd Nelson, Mark Hurvitt, Edson Blodgett, Jan Leach, Matt Dow, Becky Poole, Kathy Allen, Nada Lepper, Corinne Pert, Maggie Fowler & Libby Weed, Deanna Churchill, Joanne Snow & Tobey Snow, Joe Devine

**B. Flag Salute**

**C. Approval of Minutes of April 6, 2015 and April 15, 2015 Meetings**

1. A motion was made by Brad Jones, seconded by Helen Condon, to approve the minutes of the April 6, 2015 and April 15, 2015 meetings. Motion passed 5-0.

**D. Communications**

**1. Teacher Presentation**

Holbrook Investigations, K-4, May – June, 2015. Teachers: Corinne Pert, Kathy Allen and Nada Lepper. Students will be in mixed age groups, with approximately 12 students in a group, and rotate through the 3 activities. All the experts cited will be volunteering their time. It is a hands-on adventure project for the students. They will get a keepsake or a memento at the end. Other details are attached to the office minutes.

**E. Approval of the Agenda**

A motion was made by Gail Ladd, seconded by Helen Condon, to approve the agenda after adding I7 To Approve Second Year Probationary Teacher. Motion passed 5-0.

**F. Comments and Questions from the Public**

The last 5 years, we have spent \$6200.00 on uniforms. Need to be more strict on getting them back.

**G. Reports**

**1. GSA Report**

None.

**2. Principal's Report**

The Principal's Report was handed out and is attached to the office minutes.

**3. Superintendent's Report**

1. Matt Freedman, on the Brooksville Board, was very instrumental in the recent New England Steel Band Festival in Blue Hill.

**4. Other Reports**

DISHS report handed out and is attached to the office minutes.

## Brooksville School Committee Meeting Minutes – May 4, 2015 – Page 2.

### H. Old Business

#### 1. PenBrook Basketball Rules Policy - Second Reading – With Amendments

A motion was made by Brad Jones, seconded by Gail Ladd, to approve with 1 amendment.

Motion passed 5-0.

#### 2. Second Reading of Policy # 8380 (New Board Member Orientation)

A motion was made by Gail Ladd, seconded by Matt Freedman, to approve.

Motion passed 5-0.

### I. New Business

#### 1. 8<sup>th</sup> Grade Trip Approval

Libby, Cassidy, Tobey, Joe Devine and Maggie Fowler came. The trip is to Boston and Springfield May 28-30. Other details are attached to the office minutes. A motion was made by Gail Ladd, seconded by Matt Freedman, to approve.

Motion passed 5-0.

#### 2. Opening Ceiling Renovation Bids

Received 2 bids. Matt Freedman and Mark Hurvitt will look into them and have a recommendation to the Board in June. In the meantime, Brooksville will now pay contractors for estimates.

#### 3. To Approve the 2015-2016 School Year Calendar

A motion was made by Brad Jones, seconded by Helen Condon, to approve the 2015-16 school year calendar.

Motion passed 5-0.

#### 4. Concussion Management Policy – First Reading

Second reading will take place in June.

#### 5. April 1, 2015 Enrollments

Handed out and attached to office minutes.

#### 6. To Approve Teachers Going Onto 3<sup>rd</sup> Year Probationary Teaching Contracts for the 2015-2016 School Year.

A motion was made by Gail Ladd, seconded by Brad Jones, to follow the superintendent's nomination and to appoint Robin Jenkins (100% time) to a 3<sup>rd</sup> year probationary teaching contract for the 2015-2016 school year.

Motion passed 5-0.

#### 7. To Approve Teachers Going Onto 2<sup>nd</sup> Year Probationary Teaching Contracts for the 2015-2016 School Year.

A motion was made by Brad Jones, seconded by Matt Freedman, to follow the superintendent's nomination and to appoint Victoria Richardson (40% time) to a 2<sup>nd</sup> year probationary contract for the 2015-2016 school year.

Motion passed 5-0.

Continued on page 3.

**Brooksville School Committee Meeting Minutes – May 4, 2015 – Page 3.**

8. To Approve Non-Contracted Support Staff for the 2015-2016 School Year.

Mark Hurvitt nominated the following non-contracted support staff as follows: Kathy Holden, Ed. Tech.; Jan Leach, Ed. Tech.; Mary Ellen Andrews, Secretary; Susanne Dodge, Cook; Kim Colbeth, Custodian; Michael Maynard, Custodian; Larry Hardy, Bus Driver; Teresa Crosby, Bus Driver; Nikki Jaffray, School Nurse.

A motion was made by Brad Jones, seconded by Matt Freedman, to approve the nominations as presented for the 2015-2016 school year. Motion passed 5-0.

J. Items for Next Month's Agenda

1. Ceiling Renovation Bids Recommendation
2. Concussion Management Policy – Second Reading
3. French Teacher Presentation – Victoria Richardson

K. Signing of vouchers  
Completed.

L. Adjournment – The meeting was adjourned at 5:59pm by Chair Charles Tarr.

Respectfully submitted,

**DRAFT**

Mark E. Hurvitt  
Superintendent of Schools