

**Brooksville School Committee Meeting**  
**Monday, December 5, 2016 – 5:00pm**  
**Brooksville Elementary School**  
**Minutes**

**A. Call to Order**

The meeting was called to order at 5:00 p.m. by Chair, Charles Tarr, followed by the salute to the flag.

Members Present: Charles Tarr, Brad Jones, Helen Condon, Matt Freedman, Patty Tapley

Members Absent:

Others Present: Mark Hurvitt, Todd Nelson, Susanne C. Dodge, Cammie Lepper, Edson B. Blodgett, Andrea Gray, Jason Lepper, Kate Shook, Jason Shook, Barbara Blake-Chapman, Nada C. Lepper, Joe Devine, Mandy Ladd, Ralph Chapman, Bec Poole, Jan Leach, Elizabeth Ashe Snow, Joanne Kimball, Jackie Pike, Christine Howe, Danielle Stockinger, Mike McMillen, John Altman, Jessica Booth, Annie Silver, Anne Ferrara, Amelia Poole, Monique Labbe (Reporter for the Penobscot Bay Press)

**B. Flag Salute**

**C. Approval of Minutes of Previous Meetings**

A motion was made by Brad Jones, seconded by Helen Condon, to approve minutes of the November 7, 2016 meeting as amended (Todd Nelson was not in attendance).

Motion passed 5-0.

**D. Communications**

1) Letter from teaching staff, dated November 27, 2016, supporting Cammie Lepper for Interim Principal.

**E. Approval of the Agenda**

A motion was made by Brad Jones, seconded by Helen Condon, to approve the agenda after adding I5 (PenBrook sports letter).

Motion passed 5-0.

**F. Comments and Questions from the Public**

1. Ralph Chapman questioned Board member development opportunities; board policies 4700 (Staff Involvement in Decision Making); 8380 (New Board Member Orientation), and an unnumbered ethics policy. (In checking, the last time that the board did a comprehensive policy review was with Ann Chapman, from Drummond, Woodsum on January 25, 2011). At this point, all policies are on school and union websites.

**G. Reports**

**1. GSA Report**

None.

**2. Principal's Report**

1. The Principal's report was handed out and is attached to the office minutes.

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3. Superintendent's Report

Mr. Hurvitt reported on the following:

- 1) MSBA (Maine School Board Association) certificates for Board longevity were handed out to Charles, Helen and Brad who have each been on the Brooksville Board for more than 12 years.
- 2) Noted resignation from Kathy Holden, going into a nursing program, who has been at Brooksville for 16 years.
- 3) Mike Maynard (custodian) will be back on January 3, 2017.
- 4) Mary Jane McCallum's next visit will be on December 14, 2016 at 5:00. Today's visit was postponed because of snow showers.

4. Other Reports

None.

H. Old Business

1. Recommendation for Leadership and Half-time Teaching Appointments for January

The Board asked Mark to make a recommendation. It is:

- To hire Cammie Lepper as the Interim Principal from January 3, 2017 through June 15, 2017.
- To hire a long-term sub for grades 5-6 from January 3, 2017 through June 15, 2017 (Cammie will still teach math).
- Cammie will also teach part-time 7-8 ELA/SS.
- Contract details will be worked out with Cammie and the Board in Executive Session on December 13, 2016.
- Also, there will be a possible long-term sub nomination on December 13, 2016.
- There was sentiment from those present that the Board would need to hire a 5-6 long term sub "superstar"!

A motion was made by Brad Jones, seconded by Helen Condon, to approve this plan.

Motion passed 5-0.

I. New Business

1. Possible Delegation of Votes for Union Board meeting on Thursday, December 15, 2016 at 5:30pm at Blue Hill Consolidated School

None.

2. Review of Policy # 1320 - Policy Regarding the Use of School Facilities and School Equipment (First Reading)

Susanne Dodge will review and propose language for a second reading in January.

3. Summary of Accounts

Mr. Hurvitt handed out the Summary of Accounts, along with a plus/minus sheet showing specific items in each category.

4. First Draft of 2017-2018 Budget

The Board got the first draft, up \$20,794.24 or 1.13%. They will go over it line by line on December 13, 2016.

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**New Business (cont'd)**

5. PenBrook Sports Letter

After much discussion, a motion was made by Matt Freedman, seconded by Brad Jones, to waive policy # 6500 (PenBrook Athletic Policy and Expectations) for one year, allowing 4<sup>th</sup> grade girls to play “A” Basketball. Motion passed 5-0.

J. Items for Next Month’s Agenda

Teacher Presentation

Review of Policy # 1320 – Policy Regarding the Use of School Facilities and School Equipment  
Second Reading

New Principal Discussion and Planning

Mary Jane McCallum visit follow-up

K. Signing of vouchers

Completed.

L. Adjournment – The

meeting was adjourned at 6:21pm by Chair, Charles Tarr.

Respectfully submitted,

Mark E. Hurvitt  
Superintendent of Schools