

Penobscot School Committee Meeting
Wednesday, February 17, 2016 – 6:00PM
Penobscot Community School
Minutes

A. Call to Order – Roll Call

The meeting was called to order at 6:00 p.m. by Jerry Markley, followed by the salute to the flag.

Members Present: Charles Brenton, Carla Hutchins, Jerry Markley, Anne Hayes-Grillo arrived at 6:05pm and Jim Goodman arrived at 6:19pm.

Members Absent:

Others Present: Mark Hurvitt, Allen Cole

B. Flag Salute

C. Approval of the Minutes of the January 11, 2016 and the January 21, 2016 meetings

A motion was made by Carla Hutchins, seconded by Charles Brenton, to approve the minutes of the January 11, 2016 and January 21, 2016 meetings. Motion passed 3-0.

D. Communications

None

E. Approval of the Agenda

A motion was made by Charles Brenton, seconded by Carla Hutchins, to approve the agenda after adding I4 (Acknowledge Receipt of Penobscot School Audit). Motion passed 3-0.

F. Comments and Questions from the Public

None

G. Reports

1. GSA Report

Charles Brenton gave the report from the February 2, 2016 meeting, in writing, and orally.

2. Principal's Report

The Principal's Report was handed out and is attached to the office minutes. (Anne Hayes-Grillo arrived at 6:05pm and Jim Goodman arrived at 6:19pm).

3. Superintendent's Report

1) Mark Hurvitt thanked Carla Hutchins for her service on the Board. This was her last meeting.

2) Congratulations to Jim Goodman for his Ellsworth High School Boys' swim team winning the State championship.

3) Town meeting is March 8, 2016 at 7:00pm.

4) Issues with reconciliation with the principal's account audit. Have submitted a corrective action plan so that the secretary, principal, business manager and superintendent will monitor the account in June, before it goes to the auditor, to make sure reconciliation was done properly.

4. Other Reports

None.

Penobscot School Committee Meeting Minutes – February 17, 2016 – Page 2.

H. Old Business

1. Policy Concerning Disposal of School Properties Policy # 3213

A motion was made by Jim Goodman, seconded by Charles Brenton to approve new policy.

Motion passed 5-0.

I. New Business

1. Summary of Accounts

Mr. Hurvitt handed out the Summary of Accounts.

2. Acknowledge Receipt of Penobscot Community School Student Activity and Principal's Funds Accounts Audit for the Fiscal Years Ended June 30, 2015 and 2014

A motion was made by Carla Hutchins, seconded by Anne Hayes-Grillo, to acknowledge receipt of the audit.

Motion passed 5-0.

3. Review Work Regulations for Hourly Staff Document

The Board reviewed and approved the language that it voted on at the last meeting.

4. Acknowledge Receipt of the Town of Penobscot, Maine School Department Audit Report for the Fiscal Year Ended June 30, 2015.

A motion was made by Jim Goodman, seconded by Anne Hayes-Grillo, to acknowledge receipt of the school audit.

Motion passed 5-0.

They noted the positive carry-forward balance.

J. Signing of Vouchers

None.

K. Adjournment

Meeting was adjourned by Chair, Jerry Markley, at 6:47pm.

Respectfully submitted,

Mark Hurvitt
Superintendent