

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
5:00 PM –TUESDAY- SEPTEMBER 4, 2012
SURRY ELEMENTARY SCHOOL**

Members Present: Hal Casey, Laura Pellerano, Marlene Tallent, Jon Walden, Don Driscoll

Members Absent: None

Others Present: Mark Hurvitt, Cathy Lewis, Sheila Irvine, Michael Young, Miranda Engstrom, Rosanna McFarland, Meghan Bitterauf, Joan Dwyer, Naomi Watson, Beth Mitchell, Lynn Bonsey, Doug Havey, Valerie Moon, Paul Perkinson

1. The meeting was called to order at 5:01 p.m. by Chair Hal Casey.
2. Consideration of the Minutes of Meetings on August 7th, August 9th, and August 27, 2012
A motion was made Jon Walden, seconded by Marlene Tallent, to approve the minutes of the August 7th, August 9th and August 27th meetings. Vote: 5-0.
3. Pledge of Allegiance
4. Public Comments
Sheila Irvine, Special Education Director, spoke about special education in Union 93 in general and at Surry Elementary School specifically.
5. Review of Agenda
A motion was made by Marlene Tallent, seconded by Don Driscoll, to approve the agenda as presented. Vote: 5-0.
6. Communications/Reports
 - A. Chairperson
Hal Casey noted Doug Havey's email on Community Care.
He thanked the teachers at Surry Elementary School.
He thanked the Board for all the summer meetings.
He thanked Jon Walden for his years of service to the Board.
 - B. Administration
 1. Principal's Report
 - a. Summer Improvements
Cathy Lewis handed out her written report and will try to enclose it with the packet next time.
 2. Superintendent's Report
Mark Hurvitt introduced Paul Perkinson, Headmaster at George Stevens Academy.
He walked the Board through all of the staff changes over the summer. (9 of them)
A motion was made by Don Driscoll, seconded by Marlene Tallent, to give permission for the Superintendent to hire a 20 % time Art teacher and inform the Board in October. Vote: 5-0.
7. Old Business
 - A. Lunch Discussion with Naomi Watson
The Board would like to see more fresh fruits and veggies and fewer processed foods.
They would like to get the lunch program where it was several years ago. Naomi agreed, and will be working toward that end with Cathy Lewis. Continued on page 2.

7. Old Business (continued)

B. After School Update

No report at this time.

C. Staff Updates

This was covered under the Superintendent's Report.

D. Community Care Services Discussion

Laura Pellerano had some reservations about this program. Jody Stevenson, the representative, will be meeting with Cathy Lewis on September 7, 2012.

It was noted that there is a new Special Education Director, a new Guidance Counselor, and a new Principal since this program was originally presented to the Board in June.

A motion was made by Don Driscoll, seconded by Laura Pellerano, to put a temporary hold on this program, pending more conversations. Vote: 3-2.

(Jon Walden and Marlene Tallent – Nay)

The Board will re-address this in October.

8. New Business

A. Sewall Company Presentation

Michael Young, from Sewall Company, addressed the Board. He is an engineer.

Sewall performs facilities assessments and have done 240 buildings over the past eleven years. The cost for Surry would be approximately \$2,500.00. Michael Young will have a written proposal for the Surry Board for the October meeting. The Board was open to this.

B. Parent Teacher Community Organization (PTCO) Responsibilities

The Board would like to have the PTCO initiate a draft of bylaws and guidelines. Hopefully, a draft could be ready by October for the Board to review.

C. To Approve School Handbook for 2012-2013

Cathy Lewis handed out the draft handbook. It will be approved in October.

D. To Approve Copier Lease

A motion was made by Jon Walden, seconded by Don Driscoll, to approve a 63 month lease with Kinney-ACOPI. Vote: 5-0.

E. Second Reading of the Curriculum Development and Adoption Policy IGA

A motion was made by Marlene Tallent, seconded by Don Driscoll, to approve the second reading of the Curriculum Development and Adoption Policy IGA. Vote 5-0.

F. First Reading of Student Transportation Private Vehicles Policy EEAG

There will be a second reading in October.

G. First Reading of Animals in School Policy IMG

There will be a second reading in October.

Surry School Committee Meeting Minutes – September 4, 2012 – Page 3.

8. New Business (continued)

H. Coaching Appointments

A motion was made by Don Driscoll, seconded by Marlene Tallent, to follow the Superintendent's nomination and to appoint Larry Deans as Athletic Director for 2012-2013 school year.

Vote: 5-0.

A motion was made by Marlene Tallent, seconded by Don Driscoll, to follow the Superintendent's nomination and to appoint Rick Parker as the X-Country Coach for the 2012-2013 school year.

Vote: 5-0.

A motion was made by Marlene Tallent, seconded by Don Driscoll, to follow the Superintendent's nomination and to appoint Julie Havey as the Eighth Grade Advisor.

Vote: 5-0.

The Board also seemed to favor not offering soccer, as there is currently no coach, and encourage kids to participate in cross country.

I. Annual Report from the Union 93 Certification Support Team

This report was noted.

J. To Appoint a Member to the MSBA Delegation

A motion was made by Hal Casey, seconded by Don Driscoll, to appoint Marlene Tallent to the MSBA Delegation.

Vote: 5-0.

K. To Appoint a Member to the Superintendent Evaluation Committee

A motion was made by Laura Pellerano, seconded by Hal Casey, to appoint Don Driscoll to the Superintendent Evaluation Committee.

Vote: 5-0.

L. To Set School Board Goals for 2012-2013

By consensus, the following goals were set:

1. Increase community involvement in the school.
2. Pursue a standards-based curriculum review.
3. Pursue a building facilities assessment.

9. Other Business

A. Requests for Information

Cathy Lewis will get together with Linda Conley and Beverly Locke and buy a library computer, as it is in the budget.

B. Future Agenda Items

C. Warrant Signatures – The warrant was signed.

10. Adjournment – The meeting was adjourned at 6:40 p.m. by Chair Hal Casey.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools