

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
5:00 PM - Regular Meeting
TUESDAY, May 7, 2013
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Pat Hollenberg, Donald Driscoll, Monica Hardy-Torrey
Laura Pellerano arrived at 5:25 p.m.

Members Absent: None

Others Present: Sheila Irvine, Mary Jane Maltezos, Cathy Lewis, Paul Perkinson,
Anne Berleant, reporter for *The Penobscot Bay Press*, Beverly Locke, Doug Havey,
Miranda Engstrom, Sarah Dunbar, Rosanna McFarland, Heather McGuire, Libby Bishop,
Stanley Grindle, Katrina Webster

1. Call to Order

The meeting was called to order at 5:04 p.m. by Vice Chair Marlene Tallent.

* Election of a Chair and Vice Chair*

Sheila Irvine, designee for Superintendent Mark Hurvitt, called for nominations to elect
a Chair for the ensuing year.

Pat Hollenberg nominated Marlene Tallent. Don Driscoll seconded the nomination.

Sheila Irvine called for a vote.

Vote: 4-0.

Sheila Irvine called for nominations to elect a Vice Chair for the ensuing year.

Don Driscoll nominated Laura Pellerano. Monica Hardy-Torrey seconded the nomination.

Sheila Irvine called for a vote.

Vote: 4-0.

2. Consideration of the Minutes of Meeting on April 2, 2013

A motion was made by Don Driscoll, seconded by Pat Hollenberg, to approve the
minutes of the April 2, 2013 meeting as presented.

Vote: 4-0.

3. Pledge of Allegiance

4. Public Comments

Marlene Tallent asked for any public comments.

Paul Perkinson, from George Stevens Academy, asked to be on the agenda to give his
report.

5. Review of Agenda

The board, by consensus, added Paul Perkinson under 6. Communications/Reports,
item B. Administration, number 1.

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6. Communications/Reports

A. Chairperson

Marlene Tallent reported to the board that she had recently attended the National School Boards Conference in San Diego. She is the Vice President of the Maine School Boards Association and has been nominated President Elect and the following year President. She has attended the Maine Emergency Preparedness Conference, the Governor's conference on education and a conference on Literacy at Thomas College.

B. Administration

1. GSA Report – Paul Perkinson handed out his May/June Report to the board on upcoming events at GSA with the year end approaching. He commented on the recent school grades given by the State.

* Laura Pellerano arrived.

2. Acadia Trust Report – Brenda Gatcomb was in attendance to go over the Town of Surry (Jordan & Adams Funds) investment report. Her presentation referred the board to several pages of detailed information with in-depth explanations of the investments.
3. Principal's Report – Cathy Lewis handed out her written report. She spoke about the transitions in enrollment, the Garden Clubs efforts, upcoming SCIA dinner, award assembly and the recent grade of "A" from the D.O.E. and what that meant for the Surry School as it pertained to students performance, community involvement and the future.
4. Superintendent's Report
Sheila Irvine thanked everyone, on behalf of Mr. Hurvitt, for the many cards and well wishes as he recuperates.
She reported to the board on the recent letter of resignation received from the assistant custodian, Ben Crosthwaite, effective June 14th.

C. PTCO Report

Cathy Lewis continues to support the staff appreciation week. She invited everyone to the barbeque that will be hosted by the PTCO and held on the last day of school at noon. Marlene Tallent asked what activities were planned. Cathy Lewis commented on mini courses that will be available. Cathy Lewis asked about direction for removing an older piano at the school before moving in the Steinway. The board referred to the their policy on disposition of property. The first step would be notifying the Town Office of the piano and possibly the school newsletter after that.

D. Report from the Guidance Counselor, Katrina Webster

Katrina Webster thanked the board for her opportunity to work with students at the Surry School. She reported that, since her start in February, she has used what is a needs assessment plan/developmental guidance with students. She showed samples of the types of tools she uses to get feedback from students and spoke of her meetings with staff on referrals. The board thanked her for her work.

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7. Old Business

A. School Security Follow Up

Marlene Tallent reported to the board that the Safety Committee met last week. The Fire Chief had presented conference materials to the committee and spoke about an entry way system manufactured by Norris System, Inc. that the board may want to consider for the school entryway. There was much discussion on how it works, the cost and what the different capabilities were offered of different systems that are available for consideration. Don Driscoll had inquired with the local police what they might suggest. A Resource Officer would be very expensive. The board is interested in more options and would like for the superintendent to bring at least two quotes to the next board meeting on other security system options.

B. Appoint Jordan Representative from Surry Board

As the current Jordan Representative from the Surry Board, Laura Pellerano explained her roll as the representative and updated the board on the current scholarship offerings. Don Driscoll thanked her for her roll and wanted to make a nomination for her to continue.

Don Driscoll made a motion for Laura Pellerano to be appointed the Jordan Representative from the Surry Board. Pat Hollenberg seconded the motion. Vote: 5-0.

8. New Business

A. Amy Hamburg, from BHBT, In-School Banking

Cathy Lewis reported that Amy Hamburg was unable to attend this evening.

B. To Approve Summer Literacy Plan for Surry

Sheila Irvine handed out the Summer Literacy Plan that Rachel Kohrman-Ramos has been working on and has received funding for, through grants. The board asked questions and then called for a motion.

A motion was made by Pat Hollenberg, seconded by Don Driscoll, to approve the Summer Literacy Plan for Surry. Vote: 5-0.

C. April 1st Enrollment Report

The board acknowledged the report and requested that more schools be broken out into the columns listed. They would have a better idea on where the population of students is attending.

D. Possible Executive Session per 1 M.R.S.A. § 405 (6)(A) for the Purpose of Personnel Matters

A motion was made by Pat Hollenberg, seconded by Laura Pellerano, to enter into an executive session per 1 M.R.S.A. § 405 (6) (A) for the purpose of personnel matters with the board, Sheila Irvine and Cathy Lewis. Vote: 5-0.

Time In: 6:15 p.m.

Time Out: 6:17 p.m.

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- E. To Approve Teachers Going Onto Continuing Contract for the 2013-2014 School Year
A motion was made by Pat Hollenberg, seconded by Don Driscoll, to follow the nominations by Sheila Irvine, designee for the Superintendent, to appoint the following teachers going onto continuing teacher contracts for 2013-2014 school year: Libby Bishop, Rosanna McFarland, Jillian Liversidge, Danica Wolf, Sarah Dunbar
Vote: 5-0.

- F. To Approve Teachers Going Onto 2nd Year Probationary Teacher Contracts for the 2013-2014 School Year
A motion was made by Pat Hollenberg, seconded by Laura Pellerano, to follow the nominations by Sheila Irvine, designee for the Superintendent, to appoint the following teachers going onto 2nd year probationary contracts: Heather McGuire, Mark Ensworth, Beth Mitchell, Katrina Webster
Vote: 5-0

Stanley Grindle, a recreation committee member, was present and asked the Chair if he could make a request to the board in reference to the Snack Shack. Marlene Tallent and the board agreed, by consensus, to hear the request. Mr. Grindle asked if the board would allow a plug in for a small refrigerator until the end of the baseball season and possible pitching machine in the future. He would contact a licensed Master Electrician, such as Gary Fortier, to put an outlet in near the dugout. The board discussed possible costs to the school, safety issues, liability issues and a kill switch. To give them a better understanding, the board went outdoors to view the dugout area.

Upon returning, the board discussed a formal agreement between the Surry Elementary School and the Recreation Committee as part of the Town of Surry.

Laura Pellerano made a motion to grant permission for Gary Fortier, a licensed Master Electrician, to install with conduit, to one dugout, with a kill switch labeled for use inside the school until the last game in June 2013, and to give oversight to the principal and superintendent to form a formal agreement between the Surry Elementary School and the Town of Surry Recreation Committee for future seasons. Don Driscoll seconded the motion.
Vote: 5-0.

G. MLTI Discussion

Beverly Locke handed out information on the recent State laptop proposal. She gave an in-depth presentation on the differences in platforms, costs, support, testing, and what it would mean to the school and staff. Lynn Bonsey weighed in about content versus platforms. The board asked many questions. Doug Havey, a parent, asked about possible insurance for families. Beverly Locke talked about the buffer pool and history of its use. The board wishes to discuss this matter.

H. School Grade Discussion

There was discussion on the recent grading of schools in the state and what to expect next from the State. What was the criteria for the grades and how does a school like Surry, who received an “A” maintain that status. There has been no clear guidance on this issue.
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8. New Business (continued)

I. Summary of Accounts

The Summary of Accounts was acknowledged.

9. Other Business

A. Requests for Information

None

B. Future Agenda Items

1. Discussion of a 1st grade enrollment education plan for next year.
2. At least two quotes for security system options and to bring in a representative from Norris, Inc.
3. To form a committee to craft a written outline of Jordan Scholarship duties.
4. MLTI Discussion

C. Warrant Signatures

10. Adjournment

The meeting was adjourned at 7:28 p.m. by Chair Marlene Tallent.

Respectfully submitted,

Mary Jane Maltezos
School Union 93 - Secretary