

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Tuesday, December 2, 2014 – 5:00pm
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Joan Welgoss, Monica Hardy-Torrey, Don Driscoll,
Laura Pellerano

Members Absent:

Others Present: Mark Hurvitt, Cathy Lewis, Pat Hollenberg, Doug Havey, Naomi Watson,
Julie Havey, Anne Berleant (Penobscot Bay Press reporter)

1. The meeting was called to order at 5:01 p.m. By Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on November 4, 2014

A motion was made by Don Driscoll, seconded by Joan Welgoss, to approve the minutes of the November 4, 2014 meeting. Vote: 5-0.

3. Pledge of Allegiance

4. Public Comments

1. Doug Havey expressed concern with a proposed Pre-K program.
2. Tom Welgoss came to fill the Board in on the Ruth Adams Book Trust Fund, Administered by Acadia Trust. It was started in 1994 with \$34,055.95. Since then, it has earned about \$31,000.00 in income. As of 6/30/2014, \$12,000.00 had been expended on books, and the current fund stands at \$52,963.00. Of that, \$10,927.00 is available for Surry library book purchases.
3. Naomi Watson came to talk about the school lunch program. She handed out sample menus. She has had to adjust the portion size over her 9 years on the job. There are now more fruits and veggies. She has a “try me” table, and kids can take some recipes home. An average lunch count is 65. There is a 44% free and reduced lunch rate at Surry. Lunch price is \$2.65.

5. Review of Agenda

A motion was made by Don Driscoll, seconded by Monica Hardy-Torrey, to approve the agenda after adding 8.3 (hiring assistant custodian). Vote: 5-0.

6. Communications/Reports

A. “Something Good” Award

This certificate goes to Moira Creaser, current holder of Surry’s Boston Post Cane, who gave the school a \$100.00 donation. Cathy Lewis had tea with her and thanked her.

B. Chairperson

Picked parent representative out of a hat for principal search committee.
Kathy Hawes is representative and Rachel Hayden is the alternate.

C. Administration

1. Principal’s Report

Cathy Lewis handed out the Principal’s report which is attached to the office minutes. She reported that the boiler is acting up.

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B. Administration continued

4. Superintendent's Report

Mark stated that budget season is around the corner. He passed out the GSA report which is attached to the office minutes.

C. PTCO Report

It was reported that the Book Fair went well.

D. Jordan Fund

\$4,785.68 available for scholarships in the Jordan Fund. The consensus was to do up to 3 - \$1500.00 scholarships. The Fund person will be at the Board meeting in January.

7. Old Business

1. First Reading of Policy JFAB (5/9/94) Admission of non-resident students

A motion was made by Don Driscoll, seconded by Joan Welgoss, to approve JFAB.
Vote: 5-0

A motion was made by Don Driscoll, seconded by Monica Hardy-Torrey, to approve JFAA.
Vote: 5-0

2. Student Handbook

Cathy handed it out. Approval in January.

3. First Student busing proposals.

Reviewed the 2 proposals. Cathy will do some investigation and will have a report in January.

4. 8th Grade Trip – preliminary approval

A motion was made by Joan Welgoss, seconded by Monica Hardy-Torrey, to go to Lazer Craze in North Andover and Great Wolf Lodge in Fitchburg by private transportation. Final approval in February.
Vote: 5-0

5. School Lunch Discussion with Naomi Watson.

This was moved to # 4.

8. New Business

1. Accept donation

A motion was made by Laura Pellerano, seconded by Don Driscoll, to accept \$100.00 donation from Moira Creaser with appreciation.
Vote: 5-0

The new policy on accepting donations will be launched in January.

2. Pre-K check-in

Cathy Lewis, Joan Welgoss and Monica Hardy-Torrey have met. At this time, there are 5 identified students. We are looking at 3 days a week, full time.

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New Business – Continued.

Pre-K check-in (continued)

The Board will want to revisit the details on this program before moving forward with it at budget time.

3. Hire Assistant Custodian

A motion was made by Don Driscoll, seconded by Joan Welgoss, to hire David Bowden as assistant custodian. Vote: 5-0

9. Other Business

A. Requests for Information

Joan passed around a thank you note from Bec Poole who was last month's recipient of the "Something Good" award.

B. Future Agenda Items

1. First Student busing proposals
2. Middle School report from Don and Laura
3. Student Handbook approval
4. Jordan Fund representative
5. Donation policy launching

C. Warrant Signatures

Warrants were signed.

10. Adjournment

The meeting was adjourned at 6:45p.m. by Chair Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools