

**SURRY SCHOOL DEPARTMENT  
SCHOOL COMMITTEE MEETING  
Tuesday, May 5, 2015 – 5:00pm  
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Joan Welgoss, Michelle Berger, Monica Hardy-Torrey, Don Driscoll

Members Absent:

Others Present: Mark Hurvitt, Cathy Lewis, Laura Pellerano

1. Call to Order

The meeting was called to order at 5:00pm by Chair Marlene Tallent.

\*\*Election of a Chair and Vice Chair\*\*

Don Driscoll nominated Marlene Tallent as Board Chair. Joan Welgoss seconded. A motion was made by Don Driscoll to close nominations, seconded by Joan Welgoss. Vote: 5-0. The vote was 5-0 in favor of Marlene Tallent. Marlene was elected chair.

Marlene Tallent nominated Don Driscoll as Vice Chair. Monica Hardy-Torrey seconded. A motion was made by Marlene Tallent to close nominations, seconded by Monica Hardy-Torrey. Vote: 5-0. The vote was 5-0 in favor of Don Driscoll. Don was elected vice chair.

2. Consideration of the Minutes of the Meeting on April 7, 2015:

A motion was made by Don Driscoll, seconded by Monica Hardy-Torrey, to approve the minutes of the April 7, 2015 meeting. Vote: 5-0.

3. Pledge of Allegiance

4. Public Comments

None.

5. Review of Agenda

A motion was made by Joan Welgoss, seconded by Don Driscoll, to approve the agenda. Vote: 5-0.

6. Communications/Reports

A. "Something Good" Award

There was discussion on should this be a regular agenda item. The consensus was, no it shouldn't, but should be "as needed" in the future.

B. Chairperson

Marlene picked up 2 fruit baskets for Teacher Appreciation Week, and she picked up a manicure gift certificate for Cathie Rossignol for Secretary Appreciation Day.

C. Administration

1. Principal's Report

The Principal's report was handed out and is attached to the office minutes.

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### Communications/Reports cont'd

#### 2. PTCO Report

Mini courses are starting. A handout with the schedule is attached to the office minutes.

#### 3. Superintendent's Report

A. Mentioned Danica Walz resignation

B. Mentioned that Monica Hardy-Torrey will take herself off the Pre-K committee

C. Decided on Board hiring committee representation

½ middle school: Don Driscoll

Music: Monica Hardy-Torrey

Pre-K ET: Michelle Berger

Pre-K Teacher: Joan Welgoss, Marlene Tallent

#### 4. Jordan Fund/Adams Fund

Laura Pellerano filled the Board in about the latest details on the Jordan Fund.

#### 7. Old Business

##### A. Pre-K Follow-up

Registration is scheduled for May 12. We will, hopefully, advertise after that, unless we have fewer than 8 students, and then we will revisit this in June. Cathy Lewis has been in touch with Sue Reed at the State.

#### 8. New Business

##### 1. To Approve the 2015-2016 School Year Calendar

A motion was made by Joan Welgoss, seconded by Don Driscoll, to approve the 2015-2016 school year calendar. Vote: 5-0.

##### 2. April 1, 2105 Enrollments

Noted.

##### 3. To Award the Lawn Mowing/Trimming Bid for 2015

A motion was made by Don Driscoll, seconded by Monica Hardy-Torrey, to award the lawn mowing/trimming bid to Stephen Bemiss for \$51.00 per mowing for the school and \$70.00 per mowing (\$121.00 per job) for the Athletic Fields for the 2015 season. Vote: 5-0.

##### 4. Concussion Management Policy – First Reading

A second reading will be done in June.

##### 5. To Approve 2<sup>nd</sup> Year Probationary Teacher Contracts

A motion was made by Joan Welgoss, seconded by Don Driscoll, to follow the superintendent's nomination and to appoint Leslee Fiveland to a 2<sup>nd</sup> year probationary teacher contract for the 2015-2016 school year. Vote: 5-0.

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New Business cont'd

6. To Approve 3<sup>rd</sup> Year Probationary Teacher Contracts

A motion was made by Don Driscoll, seconded by Monica Hardy-Torrey, to follow the superintendent's nomination and to appoint Ben Thelwell, Paige Osgood and Rebecca Poole-Heyne to a 3<sup>rd</sup> year probationary teacher contract for the 2015-2016 school year.

7. Summer Program Follow-Up

There is no Title I money available at this point. The final check-in will be on May 26<sup>th</sup>. Mr. Hurvitt will keep Board informed if money is available.

8. To Approve Long-term Sub

A motion was made by Monica Hardy-Torrey, seconded by Michelle Berger, for Amy Smith to take over Rosanna McFarland's classroom in mid-May. Vote: 5-0.

9. MDIHS contract – Second Reading

Much discussion on this item, pro and con. A motion was made by Marlene Tallent, seconded by Monica Hardy-Torrey, to approve 5 year contract with MDIHS with a 10% surcharge and an \$850.00 Tech fee. Vote: 2-3 (Marlene, Don, Joan). Motion failed.

9. Other Business

A. Requests for Information

None

B. Future Agenda Items

1. Pre-K Follow-up
2. Concussion Management Policy – Second Reading
3. Jordan Fund Discussion
4. High School Honor Roll letter from the Board

C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 6:33pm by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt  
Superintendent of Schools