

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Tuesday, June 2, 2015 – 5:00pm
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Joan Welgoss, Michelle Berger, Monica Hardy-Torrey, Don Driscoll

Members Absent:

Others Present: Mark Hurvitt, Cathy Lewis

1. Call to Order

The meeting was called to order at 5:02pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on May 5, 2015:

A motion was made by Monica Hardy-Torrey, seconded by Michelle Berger, to approve the minutes of the May 5, 2015 meeting. Vote: 5-0.

3. Pledge of Allegiance

4. Public Comments

None.

5. Review of Agenda

A motion was made by Joan Welgoss, seconded by Don Driscoll, to approve the agenda. Vote: 5-0.

6. Communications/Reports

A. Chairperson

Possible Summer Retreat – Will be a July agenda item to set a date.

Marlene also reported that the current legislative period is wrapping up.

B. Administration

1. Principal's Report

The Principal's report was handed out and is attached to the office minutes.

Also, the Board gave Cathy Lewis a gift from Pyramid Studios in Ellsworth and thanked her for her 3 years as Principal at Surry Elementary School. The Board also provided amazing baked goods for a mid-meeting snack.

2. PTCO Report

Going over mini-courses and end of year barbecue.

3. Superintendent's Report

Mr. Hurvitt informed the Board about the open Spanish teacher and assistant custodian positions. Michelle will be on the Spanish committee; Fred Cole and Glenn Baez will be on the custodian committee.

4. Jordan Fund/Adams Fund

No report.

7. Old Business

A. Pre-K Follow-up

Joan Welgoss informed the Board that 10 kids have registered!

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B. Concussion Management Policy

A motion was made by Don Driscoll, seconded by Joan Welgoss, to adopt the policy as amended. Vote: 5-0.

8. New Business

1. To Award the Building Fuel Oil Bid for the 2015-2016 Contract Year

A motion was made by Don Driscoll, seconded by Monica Hardy-Torrey, to award the Building Fuel Oil and Propane Bid for the Surry Elementary School and the Surry Town Office to the No Frills Oil Company for the purchase of 6000 gallons of #2 fuel oil at \$2.259 per gallon totaling \$13,554.00 for the school, 2000 gallons of #2 fuel oil at \$2.259 per gallon totaling \$4,518.00 for the Town Office, and the purchase of 950 gallons of propane at \$1.269 per gallon totaling \$1,205.55 for the school. Vote: 5-0.

2. Jordan Fund Discussion

Marlene Tallent, Don Driscoll and Mark Hurvitt will meet with the Selectmen about the Jordan/Adams Fund.

3. The Board felt it would be a good idea to send letters of congratulations to Surry students who make the honor roll in high school. This does present some logistical problems, as Surry students attend multiple high schools who run on trimesters or quarters. Nevertheless, Marlene will be the Board contact on this and she will work with Vernetta to do the letters on behalf of the Board, for the 2015-16 school year.

4. Appointment of Ed Tech I (Possible Bucksport HS Student)

A motion was made by Joan Welgoss, seconded by Michelle Berger, to follow the nomination of Mark Hurvitt and approve Laura Cunningham as the half-time Ed Tech at Bucksport High School for the Surry student. Vote: 5-0.

5. Hiring of Speech, Language Pathologist

A motion was made by Don Driscoll, seconded by Michelle Berger, to follow the nomination of Mark Hurvitt and to appoint Kaitlin Michaud to a first year probationary teaching contract, Speech, Language Pathologist, for the 2015-2016 school year. Vote: 5-0.

9. Other Business

A. Requests for Information

None

B. Future Agenda Items

1. Possible Summer Retreat

C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 5:53 p.m. by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools