

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Tuesday, December 1, 2015 – 5:00pm
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Joan Welgoss, Michelle Berger
Monica Hardy-Torrey arrived at 5:16pm, Don Driscoll arrived at 5:17pm

Members Absent:

Others Present: Mark Hurvitt, Fred Cole, Laura Johns, Linda Conley, Doug Havey, Miranda Engstrom, Abigail Bartlett, Libby Bishop

1. Call to Order

The meeting was called to order at 5:00pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on October 6, 2015:

A motion was made by Joan Welgoss, seconded by Michelle Berger, to approve the minutes of the November 3, 2015 meeting as amended (change the spelling of Rosanna McFarland's name).

Vote: 3-0.

3. Pledge of Allegiance

4. Public Comments

Doug Havey asked about a conflict of interest issue involved with the 8th grade trip at the last Board meeting. However, the Board never ended up voting on that trip proposal.

5. Review of Agenda

A motion was made Michelle Berger, seconded by Joan Welgoss, to approve the agenda as amended (sequencing), plus, adding Assistant Custodian nomination.

Vote: 3-0

(8.3 and 8.4 were moved to here)

8.3 Technology Instruction Report

Laura Johns spoke about computer science careers. They are doing an Hour of Code next week, K-8, at Surry. Computer Science club is formed for grades 6-8. Minecraft EDU is a potential after school program, costing about \$300.00 for 10 to 15 software licenses. Surry has about 40 (plus or minus) laptops.

8.4 After School Program Report

Abi Bartlett and Miranda Engstrom filled the Board in on the after school program, currently having 41 students, K-8. Snacks are provided, too. It has been very successful.

Monica arrived at 5:16pm and Don Driscoll arrived at 5:17pm.

6. Communications/Reports

A. Teacher Presentation

None

B. Sheila Irvine, Director of Special Education, Child Find Policy # IHBAC and Screening/Referral to the Individual Education Plan # IHBAA – First Readings

Sheila was unable to attend, so Mark handed out the policies. Second reading to take place in January.

C. Chairperson

Marlene is currently on the Proficiency-Based Education Council for Maine.

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Communications/Reports (cont'd)

B. Administration

1. Principal's Report

The Principal's report was handed out and is attached to the office minutes.

2. PTCO Report

The next meeting of the PTCO is December 7, 2015.

3. Superintendent's Report

Follow-up on Memo of Understanding and Policy KF (Community Use of School Facilities)

A motion was made by Don Driscoll, seconded by Monica Hardy-Torrey, to approve the MOU as amended. Vote: 5-0.

A motion was made by Monica Hardy-Torrey, seconded by Michelle Berger, to approve policy KF (Community Use of School Facilities) as amended. Vote: 5-0.

A motion was made by Joan Welgoss, seconded by Don Driscoll, to allow Superintendent to hire and inform about ED Tech replacing Janelle Ciomei. Vote: 5-0.

Mr. Hurvitt reported that Simplex is working on the alarm problem.

4. Jordan Fund/Adams Fund

Joan Welgoss gave the fund report.

7. Old Business

None

8. New Business

1. 8th Grade Trip Plan – Revisited

The plan is to go to Massachusetts by bus. A motion was made by Michelle Berger, seconded by Don Driscoll, to give preliminary approval. Final approval in February. Vote: 4-0-1 (Monica)

2. Possible Delegation of Votes for Union Board meeting on Tuesday, December 15, 2015 at 5:30pm at the Penobscot Community School.

A motion was made by Joan Welgoss, seconded by Don Driscoll, to delegate Surry's votes to Marlene Tallent. Vote: 5-0.

3. Technology Instruction Report

Moved previous

4. After School Program Report

Moved previous

A new item was placed here: Hiring Assistant Custodian

A motion was made by Monica Hardy-Torrey, seconded by Michelle Berger, to hire Brooks Osgood, Assistant Custodian, from December 2, 2015 until the end of school in June, 2016. Vote: 5-0

5. Summary of Accounts

Mr. Hurvitt handed out the Summary of Accounts

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New Business (cont'd)

6. Board Member for Working Group for Union 93 Cooperative Activities
Joan Welgoss will be the Surry representative for this group.

7. Policy Follow-up

Mark handed out a proposed list of policies to delete after working with Marlene. Second reading on this, and possible action, in January.

8. Executive Session Pursuant to § 405 (6)(A) Personnel Discussion

A motion was made by Don Driscoll, seconded by Monica Hardy-Torrey, to enter executive session at 6:00pm with Fred Cole and Linda Conley. Vote: 5-0.

Exited Executive Session at 6:17pm with the following action:

A motion was made by Monica Hardy-Torrey, seconded by Michelle Berger, to accept Cathie Rossignol's letter of November 18, 2015, asking for her resignation letter of November 10, 2015 to be rescinded.

Vote: 5-0.

9. Other Business

A. Requests for Information

None

B. Future Agenda Items

1. Teacher Presentation
2. Child Find Policy # IHBAC – Second Reading
3. Screening/Referral to the Individual Education Plan # IHBAA – Second Reading
4. Policy Follow-up
5. 8th Grade Trip Plan Approval (February)

C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 6:18 p.m. by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools