

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Tuesday, June 7, 2016 – 5:00pm
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Joan Welgoss, Michelle Berger, Don Driscoll, Pat Jencks

Members Absent:

Others Present: Mark Hurvitt, Fred Cole, Laura Johns, Julie Havey, Cathy Lloyd, Elizabeth Schaab

1. Call to Order

The meeting was called to order at 3:03pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on May 3, 2016

A motion was made by Joan Welgoss, seconded by Don Driscoll, to approve the minutes of the May 3, 2016 Meeting as amended (add Cathy Lloyd as attending May 3, 2016 meeting) Vote: 5-0.

3. Pledge of Allegiance

4. Public Comments

None.

5. Review of Agenda

A motion was made by Pat Jencks, seconded by Joan Welgoss, to approve the agenda. Vote: 5-0.

6. Communications/Reports

A. Teacher Presentation

None.

B. Chairperson

Handed out classroom intruder material.

C. Administration

1. Principal's Report

1) Fred handed out the Principal's report which is attached to the office minutes.

2) For the \$500.00 charge from the bike race, it was decided that \$150.00 should go to the school and \$350.00 should go to the PTCO.

2. PTCO Report

Per Cathy Lloyd:

1) Debriefed on mini courses

2) Will hold cookout on Field Day

3) Will be staffing bike race on June 24, 2016

4) Will host pot luck on Back to School Night

3. Superintendent's Report

1) Hire and Inform Long-Term Sub Nomination

Mr. Hurvitt reported that Pat Collier has been hired to fill that position.

2) Marlene Tallent and Don Driscoll are on the committee for the middle school science position.

3) NAEP testing for Surry 8th grades 2016-17

4) Sarah Dunbar has accepted a job at Mount Desert Island Elementary School.

5) Rosanna McFarland is now full-time until the end of the year.

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Reports (continued)**

4. Jordan Fund/Adams Fund

A. Adams Fund Book Purchase Proposal

A motion was made by Marlene Tallent, seconded by Pat Jencks, to spend the proposed \$2,361.60 from the Adams Fund for books for 2016-17. Vote: 5-0.

The Adams Fund is doing well.

Marlene handed out the scholarship recipient names.

7. Old Business

1. Support Staff Work Regulations Proposal (Possible Executive Session Pursuant to MRSA § 405 (6)(A) Personnel

A motion was made by Marlene Tallent, seconded by Michelle Berger, to go into executive session at 3:49pm. Vote: 5-0.

Exited Executive Session at 4:22pm with no action taken.

The Board will work on the support staff wage table in the fall. Also, benefit cap goes into effect on July 1, 2016, not September 1, 2016.

2. Surry Honor Roll Discussion

Marlene got approval of the honor roll card to send to high school students from the Board. There needs to be a discussion of elementary honor roll, at some point.

3. Special Town Meeting Update

Public Hearing on June 28 at 6:00pm.

Special Town Meeting on July 14, 2016 at 6:00pm.

8. New Business

1. Student Representative for Board Meetings

This changed into asking the Student Council to report to the Board in the fall.

2. To Award the Building Fuel Oil Bid for the September 1, 2016 through August 31, 2017 Contract Year

A motion was made by Marlene Tallent, seconded by Pat Jencks, to award the bid to No Frills Oil Co. Vote: 5-0.

3. Summary of Accounts

The Summary of Accounts was handed out.
(Michelle Berger left at 4:55pm)

4. Possible Hiring of Assistant Custodian

A motion was made by Don Driscoll, seconded by Pat Jencks, to hire Spencer Bowden for the summer at \$11.00 per hour. Vote: 4-0.

5. Board Retreat Date, Summer 2016

No Board meeting on August 2, 2016.

On August 4, 2016: 1:00pm Board Retreat at Town Office; 3:00pm Board meeting at school.

6. Scheduling September Meeting

No Board meeting on September 6. On September 13, 2016, 4:30pm Board meeting starting with Maintenance walk-through.

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New Business (continued)

7. Schedule Annual Grounds Walk-Through
September 13, 2016 at 4:30pm with Glen Baez.

9. Other Business

A. Requests for Information

Pugnuts Ice Cream Shop donating first weekend sales to After-School Program.

B. Future Agenda Items

1) Retreat Agenda Items

2) 8th Grade Trip Policy Review (enc)

C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 5:02pm by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools

DRAFT