

**SURRY SCHOOL DEPARTMENT  
SCHOOL COMMITTEE MEETING  
Tuesday, July 5, 2016 – 5:00pm  
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Joan Welgoss, Michelle Berger, Pat Jencks

Members Absent: Don Driscoll

Others Present: Mark Hurvitt, Fred Cole, Laura Johns

1. Call to Order

The meeting was called to order at 5:00pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on June 7, 2016

A motion was made by Joan Welgoss, seconded by Michelle Berger, to approve the minutes of the June 7, 2016 meeting as amended (changed “bike” race to “Rock Lobster” race in C1(2) and in C 2 (3); changed meeting information in 8.5 (3:15 at the Town Office); added “snacks” to 9A. Vote: 4-0.

3. Pledge of Allegiance

4. Public Comments

None.

5. Review of Agenda

A motion was made by Pat Jencks, seconded by Joan Welgoss, to approve the agenda after moving 7.1 (8<sup>th</sup> Grade Trip Policy Review) to August meeting. Vote: 4-0.

6. Communications/Reports

A. Chairperson

Marlene reported about the recent Commissioner’s Conference at the Cross Insurance Center in Bangor.

B. Administration

1. Principal’s Report

1) Fred handed out the Principal’s report which is attached to the office minutes.

A. Update on Open Positions

Fred got board representation on the committees.

2. PTCO Report

Fred reported on Field Day and on the Rock Lobster race.

3. Superintendent’s Report

A. Special Town Meeting July 14, 2016.

Mark reminded the Board about the meeting. The Public Hearing was on June 26, 2016.

Also informed Board that:

1) Nikki Jaffray resigned her ½ time Health position

2) Handed out a parent letter praising teacher Miranda Engstrom for her work in 2015-2016.

B. Possible Hiring Nominations

None until August

4. Jordan Fund/Adams Fund

Marlene reported that scholarships were awarded and announced at Class Night. Also, she brought the Honor roll cards for the Board to sign.

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Reports (continued)**

7. Old Business

1. 8<sup>th</sup> Grade Trip Policy Review  
Tabled until August.

8. New Business

1. Retreat Agenda Items  
Members are to get their items to Marlene or Mark.
2. Bus Scheduling  
Andrea Brown, of Brown's Busing, produced 3 options. Mark Hurvitt, Fred Cole and Cathie Rossignol will meet with her in August about the options.

9. Other Business

- A. Requests for Information  
None.

- B. Future Agenda Items

- 1) Retreat Agenda Items
- 2) 8<sup>th</sup> Grade Trip Policy Review (enc)
- 3) Possible Hiring Nominations
- 4) New Report Card Approval
- 5) Student Council Role
- 6) Student Council Advisor and 8<sup>th</sup> Grade Advisor Job Descriptions
- 7) Volunteer Policy Review
- 8) To Approve Language Changes in Support Staff Document
- 9) Pre-K Parent Survey

- C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 5:44pm by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt  
Superintendent of Schools