

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Thursday, August 4, 2016 – 3:15pm
SURRY TOWN OFFICE**

Members Present: Marlene Tallent, Joan Welgoss, Michelle Berger, Pat Jencks, Don Driscoll arrived at 3:17pm

Members Absent:

Others Present: Mark Hurvitt, Laura Johns, Dawn Robbins, Lynn Bonsey, Amy Drenga, Julie Havey, Cathy Lloyd, Kristin Eberdt

1. Call to Order

The meeting was called to order at 3:16pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on July 5, 2016

A motion was made by Pat Jencks, seconded by Joan Welgoss, to approve the minutes of the June 7, 2016 meeting. Vote: 4-0.

(Don Driscoll arrived at 3:17pm)

3. Pledge of Allegiance

4. Public Comments

None.

5. Review of Agenda

A motion was made by Joan Welgoss, seconded by Michelle Berger, to approve the agenda after moving 8.2 (Student Council Role and Student Council Advisor Job Description); 8.3 (8th Grade Advisor Job Description); and 8.5 (Pre-K Parent Survey) to September agenda and Adding: 7.2 (Reschedule Retreat); and 8.13(Policy on Board Member Conflict of Interest) Vote: 5-0.

6. Communications/Reports

A. Chairperson

- a) Marlene reported that Michelle Berger and Don Driscoll are on the Science Teacher Search Committee. Their first choice declined the offer. The position is being re-advertised.
- b) Joan Welgoss and Marlene Tallent are on the Kindergarten Teacher Search Committee.
- c) The MSMA Fall Conference will be in October.

B. Administration

1. Principal's Report

- 1) Mark handed out the Principal's report which is attached to the office minutes.

A. Update on Open Positions

Open now:

Middle School Science

Kindergarten

Nurse (Maternity Leave)

2. PTCO Report

Cathy Lloyd gave the report:

The garden looks shaky;

Next meeting is August 22, 2016 to coordinate "Back to School" night.

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Reports (continued)**

3. Superintendent’s Report

Mark met with Cathie Rossignol, Fred Cole and Andrea Brown of Brown’s Busing, about bus timing. Might get GSA students to school 10 minutes later, if route works out.

4. Jordan Fund/Adams Fund

Balances are as follows:

Jordan Fund, \$63,804.02

Adams Fund, \$10,634.87

7. Old Business

1. 8th Grade Trip Policy Review – IJOA-R

The Board thanked Julie Havey for being the 8th grade trip advisor. There was conversation about limiting the trip in scope. To that end, a committee was formed with Don Driscoll, Pat Jencks and Fred Cole to come up with some language for the September meeting.

2. Reschedule Retreat Date

The rescheduled retreat will be October 6, 2016, from 4:30pm to 7:30pm at the Town Office in Surry.

8. New Business

1. PEPG Approval – Dawn Robbins, Curriculum Coordinator

Dawn went over the first reading of the new Union 93 teacher evaluation policy. She told Board members to email her or call her at the Central Office if they have any questions. She will come to the next meeting on September 13, 2016 for the second reading.

2. Student Council Role and Student Council Advisor Job Description

Moved to the September meeting.

3. 8th Grade Advisor Job Description

Moved to the September meeting.

4. To Approve Language Changes in Support Staff Document

A motion was made by Don Driscoll, seconded by Pat Jencks, to amend the document.

Vote: 4-1 (Michelle)

A motion was made by Don Driscoll, seconded by Joan Welgoss, to approve the new document.

Vote: 5-0.

5. Pre-K Parent Survey

Moved to the September meeting.

6. To Appoint New Hires for the 2016-2017 School Year

A motion was made by Joan Welgoss, seconded by Pat Jencks, for Kristin Eberdt, 40% Guidance.

Vote: 5-0.

A motion was made by Michelle Berger, seconded by Don Driscoll, for Paula Mrozicki, 20% Spanish.

Vote: 5-0.

A motion was made by Don Driscoll, seconded by Michelle Berger, for David Jolly, Ed Tech III.

Vote: 5-0.

A motion was made by Pat Jencks, seconded by Joan Welgoss, for Amy Drenga, Ed Tech III.

Vote: 5-0.

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New Business (continued)

A motion was made by Michelle Berger, seconded by Pat Jencks, for Rich Drenga, Assistant Custodian.
Vote: 5-0.

A motion was made by Don Driscoll, seconded by Michelle Berger, for Mark Ensworth, Assistant Custodian, for remainder of summer.
Vote: 5-0.

A motion was made by Pat Jencks, seconded by Michelle Berger, to allow the Superintendent to hire and inform for Kindergarten and Middle School Science positions in September.
Vote: 5-0.

7. To Appoint a School Physician for the 2016-2017 School Year

A motion was made by Joan Welgoss, seconded by Michelle Berger, to appoint Marjorie Olivari, MD, as school physician for the 2016-2017 School Year.
Vote: 5-0.

8. To Approve School Lunch/Breakfast Pricing for the 2016-2017 School Year

A motion was made by Pat Jencks, seconded by Don Driscoll, for the same prices as last year, except adult prices go from last year's cost of \$5.35 to \$6.00 this year.
Vote: 5-0.

9. Coaching Nominations

A motion was made by Don Driscoll, seconded by Joan Welgoss, for Andrea Archer as Soccer Coach.
Vote: 5-0.

A motion was made by Michelle Berger, seconded by Don Driscoll, for Larry Deans as Athletic Director.
Vote: 5-0.

A motion was made by Michelle Berger, seconded by Don Driscoll, to allow Superintendent to hire and inform for cross country coach in September.
Vote: 5-0.

10. School Handbook Approval

A motion was made by Joan Welgoss, seconded by Pat Jencks, to approve with proposed revisions.
Vote: 5-0.

11. Certification Support Team Report

Noted.

12. To Approve Brown's Busing Drivers for 2016-2017

Moved to September as complete list is not ready yet.

13. Policy # BCB (Board Member Conflict of Interest)

First reading will take place in September.

9. Other Business

A. Requests for Information

None.

B. Future Agenda Items

- 1) Student Council Advisor and 8th Grade Advisor Job Descriptions
- 2) 8th Grade Advisor Job Description
- 3) Pre-K Parent Survey
- 4) 8TH Grade Trip Policy Review – IJOA-R (enc)
- 5) PEPG Approval – Dawn Robbins, Curriculum Coordinator
- 6) To Approve Brown's Busing Drivers for 2016-2017

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Future Agenda Items (cont'd)**

- 7) Policy # BCB (Board Member Conflict of Interest) First Reading (enc)
- 8) Report Card Approval
- 9) Volunteer Policy # IJOC – First Reading (enc)

C. Warrant Signatures
The warrants were signed.

10. Adjournment

The meeting was adjourned at 4:56pm by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools

DRAFT