

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Tuesday, September 13, 2016 – 4:30pm
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Michelle Berger, Pat Jencks, Don Driscoll

Members Absent: Joan Welgoss

Others Present: Mark Hurvitt, Fred Cole, Laura Johns, Valerie Moon, Thomas Folckener, Brian Folckener, Julie Havey, Elizabeth Schaab, Courtney Weaver, Cathy Lloyd, Lynn Bonsey, Brian Moon

The Board did the annual “walk through” with Glen Baez prior to the meeting.

1. Call to Order

The meeting was called to order at 5:10pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on July 5, 2016

A motion was made by Pat Jencks, seconded by Don Driscoll, to approve the minutes of the August 4, 2016 meeting as amended (add Cathie Rossignol as attendee to meeting). Vote: 4-0.

3. Pledge of Allegiance

4. Public Comments

Brian Moon doesn't want to scale back the 8th grade class trip, or shorten it. Parents will do an alternative class trip if it is shortened.

5. Review of Agenda

A motion was made by Michelle Berger, seconded by Pat Jencks, to approve the agenda after adding 8.14 (1/2 time Health position; 8.15 (Surry negotiations) Vote: 4-0.

6. Communications/Reports

A. Chairperson

a) Marlene reported that The MSMA Fall Conference will be October 27-28.

B. Administration

1. Principal's Report

- 1) Great start to the school year
- 2) Handed out specialist and middle school schedules

2. PTCO Report

Cathy Lloyd gave the report:

- 1) \$1,130.00 in the treasury
- 2) 22 new members
- 3) Planned events: directory; Book Fair, (November 2-10); gift giving; mini courses; Teachers Week (May 1-5); end of year cookout; Family Fun Night; Spotlight articles
- 4) Planned fundraisers: gift cards; seed sale; Hannaford points; spirit wear; box tops; ink recycling

3. Superintendent's Report

Noted that Mike Jezak was hired for the Middle School Science position the week before school started.

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Reports (continued)**

4. Jordan Fund/Adams Fund

Thank you note was received from Korey Kinney who received a scholarship.

7. Old Business

1. 8th Grade Trip Policy Review – IJOA-R and BHCS Proposed Trip Policy

The Committee will meet and report out in October. Don, Pat, a teacher and Fred Cole are on the committee. Board thoughts: Michelle would like fundraising control. Don would like to focus on transportation and supervision. Marlene would like to focus on transportation, keeping in in Maine, aligning it with curriculum, proper chaperones, including the 8th grade advisor, and leaving behind money for the next class. Elizabeth Schaab said that foreign travel and travel out of state has value. Cathy said that the Talent Show and Dinner Theatre are big community events.

2. Reschedule October 6, 2016 Retreat Date

The rescheduled retreat will be October 19, 2016, from 9:00am to 12:00pm at the Union 93 Central Office Conference Room.

8. New Business

1. PEPG Approval – Dawn Robbins, Curriculum Coordinator

A motion was made by Don Driscoll, seconded by Michelle Berger, to replace policy GCOA with the new PEPG Teacher Evaluation policy. Vote: 4-0.

2. Student Council Role and Student Council Advisor Job Description

Fred Cole will propose language for the October meeting.

3. 8th Grade Advisor Job Description

A committee composed of Michelle Berger, Marlene Tallent and Fred Cole will look at this and propose language at the October meeting.

4. Pre-K Parent Survey

This will be a retreat item on October 19.

5. To Approve GSA Soccer Players Riding the Surry Bus

A motion was made by Pat Jencks, seconded by Don Driscoll, to approve, effective September 14, 2016. Vote: 4-0.

It was decided to inform the bus driver to drop the students off at the field, rather than road-side.

6. To Approve Brown's Busing Drivers for 2016-2017

Andrea Brown, from Brown's Busing, will be at the October meeting.

7. Policy # BCB – Board Member Conflict of Interest

Second reading in October

8. Report Card Approval

A motion was made by Michelle Berger, seconded by Don Driscoll, to approve the Pre-K thru 8 report card format. Vote: 4-0.

Fred Cole will make report cards a focus of upcoming parent conferences.

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New Business (continued)

9. Volunteer Policy # IJOC – First Reading

Second reading in October. It was noted that there are not a lot of school volunteers currently.

10. After School Program Discussion

Mark Hurvitt will propose language to govern this program at the October meeting.

11. To Appoint a Member to the Superintendent's Evaluation Committee

Michelle Berger was appointed to this committee.

12. To Possibly Appoint a Member to the MSBA Delegation in October

A motion was made by Don Driscoll, seconded by Pat Jencks, to appoint Marlene Tallent as a delegate.

Vote: 4-0.

13. 2016-17 Board Goals

Will look at these at the October 19, 2016 board retreat.

14. Half-day Health Teacher Position

A motion was made by Pat Jencks, seconded by Don Driscoll, to hire Mark Ensworth as the half-day per week Health position teacher.

Vote: 4-0.

15. Surry Negotiations

A motion was made by Pat Jencks, seconded by Michelle Berger, to appoint Don Driscoll and Marlene Tallent as Board negotiators.

Vote: 4-0.

9. Other Business

A. Requests for Information

None.

B. Future Agenda Items

- 1) 8th Grade Trip Policy Review – IJOA-R and BHCS Proposed Trip Policy
- 2) Student Council role and Student Council Advisor Job Description
- 3) 8th Grade Advisor Job Description
- 4) To Approve Brown's Busing Drivers for 2016-2017
- 5) Policy # BCB – Board Member Conflict of Interest – Second Reading
- 6) Volunteer Policy # IJOC – Second Reading
- 7) After-School Program Discussion
- 8) Coaching Appointments

C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 7:02pm by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools