

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Tuesday, November 1, 2016 – 5:00pm
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Michelle Berger, Pat Jencks, Don Driscoll

Members Absent: Joan Welgoss

Others Present: Mark Hurvitt, Fred Cole, Julie Havey, Kirstin Weed, Laura Johns, Michael Jezak, Cathy Lloyd

1. Call to Order

The meeting was called to order at 5:00pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meetings on October 4, 2016 and Board Retreat on October 19, 2016

A motion was made by Pat Jencks, seconded by Don Driscoll, to approve the minutes of October 4, 2016 as amended: (add Cathie Rossignol as attendee to meeting); and to approve the minutes of the Board Retreat on October 19, 2016. Vote: 4-0.

3. Pledge of Allegiance

4. Public Comments

Julie Havey questioned the proposed mode of 8th grade trip transportation, as well as the fundraising cap of \$4,000.00, saying the limit should be tied to the number of 8th graders in the class.

5. Review of Agenda

A motion was made by Don Driscoll, seconded by Michelle Berger, to approve the agenda. Vote: 4-0.

6. Communications/Reports

A. Chairperson

Marlene reported on the following:

1. Board holiday gift should be in the vicinity of \$350.00
2. November 17 at 11:15 is Thanksgiving lunch
3. Mark will send a letter to the Hancock County Sheriff's Department
4. Lynn Bonsey's father passed away recently
5. Pointed out Mark Hurvitt's letter to the editor
6. Handed out Rosetta Stone information
7. Reported on the recent MSMA conference

B. Possible Teacher Presentation

1. Kirstin Weed, kindergarten teacher (the Board traveled to the kindergarten room)
2. Mike Jezak, 5-8 Science teacher (the Board traveled to the middle school science room)

C. Administration

1. Principal's Report

The Principal's report was handed out and is attached to the office minutes.

2. PTCO Report

Cathy Lloyd gave the report:

- 1) Cathy thanked the Board for their recognition of her at the last meeting
- 2) Book fair is 9 days long this year; just the way it fell
- 3) Talent show is on November 17 at 6:00pm

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Reports (continued)**

3. Superintendent's Report

Mr. Hurvitt handed out the budget development calendar.

4. Jordan Fund/Adams Fund

Marlene Tallent and committee working on scholarship funds.

7. Old Business

1. Student Council Role and Student Council Advisor Job Description

Fred Cole handed out a first reading.

The Board wants it to be specified as a teacher. Second reading will take place in December.

8. New Business

1. Possible Delegation of Votes for Union Board Meeting on Wednesday, November 16, 2016 at 5:30pm at the Penobscot Community School

A motion was made by Don Driscoll, seconded by Pat Jencks, to delegate the votes to Marlene Tallent.

Vote: 4-0.

2. October 1, 2016 Enrollments

Noted.

3. Preliminary Plans for 8th Grade Class Trip

They are looking at either:

- 1) River rafting trip on the Kennebec
- 2) Portland trip

The final approval will occur in February.

9. Other Business

A. Requests for Information

None.

B. Future Agenda Items

PTCO Facebook Page

Accept Garden Club Donation

C. Warrant Signatures

The warrants were signed.

D. Board Retreat Discussion

1. After School Program

There was the same sentiment that the program should be more academic-oriented. Don will meet with Abi Bartlett, Fred Cole and Beth Mitchell and report to the Board in December.

2. AimsWeb Scores Discussion (from the Retreat)

Dawn Robbins, Curriculum Coordinator, will make a presentation at a future Board meeting.

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Other Business (continued)**

3. School Garden Discussion (from the Retreat), and Accept Donation
Need a coordinator to get things going again.
Dave Hollenberg brought bulbs for Kindergarten and Pre-K to plant.

4. Policy Updates (from Retreat)
This will be a December agenda item.

5. 2016-2017 Board Goals (from Retreat)
A motion was made by Don Driscoll, seconded by Pat Jencks, to approve the 2016-17 goals.

Vote: 4-0.

10. Adjournment

The meeting was adjourned at 6:59pm by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools