

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Tuesday, December 6, 2016 – 5:00pm
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Michelle Berger, Pat Jencks, Don Driscoll arrived at 5:17pm

Members Absent: Joan Welgoss

Others Present: Mark Hurvitt, Fred Cole, Dawn Robbins, Cathy Lloyd, Laura Johns, Lynn Bonsey

1. Call to Order

The meeting was called to order at 5:00pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on November 1, 2016

A motion was made by Michelle Berger, seconded by Pat Jencks, to approve the minutes of the November 1, 2016 meeting. Vote: 3-0.

3. Pledge of Allegiance

4. Public Comments

None.

5. Review of Agenda

A motion was made by Pat Jencks, seconded by Michelle Berger, to approve the agenda. Vote: 3-0.

6. Communications/Reports

A. Chairperson

Marlene reported on the following:

1. Working on Christmas employee gift
2. Talent show in November was successful
3. Webpage for school board being developed
4. Holiday concert is December 13, 2016 at 6:00pm
5. Blue Ribbon Commission has been meeting
6. High school kids honor roll being worked on
7. Safety and Library Committees need to meet

B. Possible Teacher Presentation

None.

C. Administration

1. Dawn Robbins, Curriculum Coordinator – K-4 Curriculum and AimsWeb

Dawn talked about AimsWeb Plus, now online. Different than 1.0. Benchmarking vs diagnostic. Done in September/January and April. Dawn also talked about Surry's Pre-K through 4 curriculum as well as giving an MEA preview. Her report is attached to the office minutes.

2. Principal's Report (Don Driscoll arrived at 5:17pm)

The Principal's report was handed out and is attached to the office minutes.

2. PTCO Report

a) Facebook Page

Marlene Tallent researched the Facebook page and it can be done as long as the school logo is not used.

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Reports (continued)**

PTCO Report (continued)

Cathy Lloyd reported on the following for the PTCO:

- a) \$1,700.00 raised from the Book Fair
- b) The Directory is done
- c) Gift card sales are ongoing
- d) Winter concert decorations happening by PTCO
- e) Family math night is December 7, 2016
- f) Seed sales will start in January
- g) Mini courses are being planned
- h) Pugnuts has donated ice cream for kids for the holidays
- i) Family Fun Night is February 11, 2017

3. Superintendent's Report

- 1) 2016-2017 Surry Board Goals enclosed
- 2) Mr. Hurvitt wrote a letter to Sheriff Scott Kane thanking the Hancock County Sheriff's Department for their response on October 28, 2016
- 3) Mike Jezak, grades 6 & 7 teacher, will be on FMLA from January 3, 2017 – January 31, 2017

4. Jordan Fund/Adams Fund

The Scholarship Committee has not yet met. There are 3 seniors at Ellsworth High School and 9 seniors at GSA.

7. Old Business

1. Student Council Role and Student Council Advisor Job Description

The second reading was handed out. A motion was made by Don Driscoll, seconded by Pat Jencks, to approve the second reading. Vote: 4-0.

2. After-School Program Update

Don Driscoll, Marlene Tallent, Fred Cole, Abi Bartlett, Beth Mitchell were the committee members who met and discussed this topic. There are 25-40 kids from 3:00 – 5:00; 3 days per week. Not much extra help, enrichment, remedial because there are only 3 adults. Good supervision. Mostly K-5 kids. Perhaps a fee next year? Will be a budget discussion.

3. Policy Updates

A first reading took place on the following: AC, ADC, ADC-R, ADF, BBA, BCC, BDB, BDE, BE, BEDA, BEDB, BEDB-R, BEDC, BEDF, BEDFA, BEDH, KE. Second reading will take place at the January 3, 2017 meeting.

4. Accept Garden Club Donation

A motion was made by Don Driscoll, seconded by Michelle Berger, to accept the donation of \$600.00. Vote: 4-0.

Pat Jencks will write a thank-you note to the Garden Club.

5. 8th Grade Advisor Job Description Approved 10-4-2016

A motion was made by Pat Jencks, seconded by Michelle Berger, to amend by deleting "stipend \$850 annually". Vote: 4-0.

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Old Business (continued)

8. New Business

1. Possible Delegation of Votes for Union Board Meeting on Thursday, December 15, 2016 at 5:30pm at the Blue Hill Consolidated School.

A motion was made by Don Driscoll, seconded by Pat Jencks, to delegate the votes to Marlene Tallent.

Vote: 4-0.

2. Summary of Accounts

Mark Hurvitt will get back to the Board with their questions.

3. Possible 4/5 Basketball “B” Team and Coach

A motion was made by Michelle Berger, seconded by Don Driscoll, to approve adding a co-ed “B” team.

Vote: 4-0.

A motion was made by Pat Jencks, seconded by Don Driscoll, to hire Andrea Archer to coach the “B” team for \$600.00.

Vote: 4-0.

A motion was made by Don Driscoll, seconded by Michelle Berger, to accept the \$600.00 donation from the Surry Recreation Department to fund the “B” team coaching position.

Vote: 4-0.

4. Acknowledge Receipt of Town of Surry School Department Financial Statements with Independent Auditor’s Reports for Fiscal Year Ended June 30, 2016

Mr. Hurvitt handed out the report. The June 30, 2016 carry forward was \$41,926.00.

5. Executive Session for the Purpose of Discussing Negotiations Pursuant to MRSA § 405 (6)(D) Labor Contract Discussion

A motion was made by Don Driscoll, seconded by Michelle Berger, to enter Executive Session at 6:41pm.

Vote: 4-0.

Exited Executive Session at 7:06pm with no action taken.

9. Other Business

- A. Requests for Information

None.

- B. Future Agenda Items

1) Dawn Robbins, Curriculum Coordinator – MEA Results

2) Garden Club Rules

3) Executive Session for the Purpose of Discussing Negotiations Pursuant to MRSA § 405 (6)(D) Labor Contract Discussion

4) Executive Session Pursuant to § 405 (6)(A) for a Personnel Matter (with Principal)

5) First Draft of 2017-2018 Budget

- C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 7:07pm by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools