

**SURRY SCHOOL DEPARTMENT  
SCHOOL COMMITTEE MEETING  
Tuesday, January 3, 2017 – 5:00pm  
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Michelle Berger, Pat Jencks, Joan Welgoss, Don Driscoll arrived at 5:03pm

Members Absent:

Others Present: Mark Hurvitt, Fred Cole, Dawn Robbins, Cathy Lloyd, Laura Johns, Lynn Bonsey, Paula Mrozicki, Karen Hawthorne

1. Call to Order

The meeting was called to order at 5:00pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on December 6, 2016

A motion was made by Joan Welgoss, seconded by Pat Jencks, to approve the minutes of the December 6, 2016 meeting. Vote: 4-0.

3. Pledge of Allegiance

4. Public Comments

Cathy Lloyd thanked the Board for adding a "B" basketball team. (Don Driscoll arrived at 5:03pm).

5. Review of Agenda

A motion was made by Pat Jencks, seconded by Michelle Berger, to approve the agenda. Vote: 5-0.

6. Communications/Reports

A. Chairperson

Marlene reported on the following:

Thank you notes to the Board for the holiday gifts were received from: Linda Conley, Lesa Taylor, Laura Johns and Cathie Rossignol.  
The holiday concert was well done.

B. Possible Teacher Presentation

- 1) Paula Mrozicki did a Spanish presentation. She recommended 45 minute periods, and adding another day to the schedule.
- 2) Karen Hawthorne did a music presentation. She also recommended at least another day to the schedule, as there is no time for lessons, currently.

C. Administration

1. Dawn Robbins, Curriculum Coordinator, MEA Results

Dawn went over Surry's MEA scores with the Board. The Board had several questions for Dawn, which she answered.

2. Principal's Report

The Principal's report was handed out and is attached to the office minutes.

2. PTCO Report

None.

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Reports (continued)**

3. Superintendent's Report

1) Middle School Long-Term Sub for January

Audrey Carter was approved as the long-term sub for Mike Jezak while he is out on FMLA in January.

4. Jordan Fund/Adams Fund

The Scholarship Committee will meet soon.

Brenda Gatcomb, from Camden National Wealth Management, came and talked to the Board about the Adams, Jordan and Bicentennial Funds. She produced a very thorough report.

7. Old Business

1. Policy Updates

A second reading took place on the following: AC, ADC, ADC-R, ADF, BBA, BCC, BDB, BDE, BE, BEDA, BEDB, BEDB-R, BEDC, BEDF, BEDFA, BEDH, KE.

A motion was made by Pat Jencks, seconded by Joan Welgoss, to approve the amended versions of each of these policies as the Board has discussed. Vote: 5-0.

8. New Business

1. Garden Coordinator Job Description

Fred Cole will complete this for the February meeting.

2. First Draft of 2017-2018 Budget

Went over Version 1. A line by line review will take place at the January 23, 2017 meeting.

3. Executive Session Pursuant to MRSA § 405 (6)(A) for a Personnel Matter (with Principal)

A motion was made by Michelle Berger, seconded by Don Driscoll, to enter Executive Session at 6:43pm with Principal, Fred Cole. Vote: 5-0.

Exited Executive Session at 7:33pm with the following action:

A motion was made by Marlene Tallent, seconded by Don Driscoll, to extend Fred Cole's contract to June 30, 2019, give him a 2.5% raise for 2017-2018 (\$75,850.00), and leave his health insurance benefits as is. Vote: 5-0.

4. Executive Session for the Purpose of Discussion Negotiations Pursuant to MRSA § 405 (6)(D)

A motion was made by Pat Jencks, seconded by Joan Welgoss, to enter Executive Session at 7:34pm. Vote: 5-0.

Exited Executive Session at 7:43pm with no action taken.

9. Other Business

A. Requests for Information

None.

B. Future Agenda Items

1) Garden Coordinator Job Description

2) Executive Session for the Purpose of Discussing Negotiations Pursuant to MRSA § 405 (6)(D) Labor Contract Discussion

3) Final Approval of 8<sup>th</sup> Grade Class Trip

4) Discussion of 2017-2018 Budget

5) Summary of Accounts

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Other Business (cont'd)**

C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 7:44pm by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt  
Superintendent of Schools

DRAFT