

**SURRY SCHOOL DEPARTMENT  
SCHOOL COMMITTEE MEETING  
Tuesday, June 6, 2017 – 4:00pm  
SURRY ELEMENTARY SCHOOL**

Members Present: Michelle Berger, Pat Jencks, Joan Welgoss, Don Driscoll, Mary-Beth Mitchell

Members Absent:

Others Present: Mark Hurvitt, Fred Cole, Julie Havey, Kirstin Weed, Cathy Lloyd, Lesa Taylor, Courtney Weaver, Naomi Watson, David Jolly, Lynn Bonsey, Linda Conley, Pat Hollenberg

1. Call to Order

The meeting was called to order at 4:00pm by Chair, Joan Welgoss.

2. Consideration of the Minutes of the Meetings on May 2, 2017 and May 15, 2017

A motion was made by Pat Jencks, seconded by Don Driscoll, to approve the minutes of the May 2 and May 15, 2017 meetings. Vote: 5-0.

3. Pledge of Allegiance

4. Public Comments

Julie Havey had a bus company complaint: the company never communicated that the bus was 45 minutes late after a field trip; she feels communication is not good.

Cathy Lloyd thinks there should be a school nurse more than 1 day per week.

Pat Hollenberg thinks the Board should do more professional development activities, and that the school should start DARE.

5. Review of Agenda

A motion was made by Don Driscoll, seconded by Pat Jencks, to approve the agenda after adding 7.1 (Revisit 8<sup>th</sup> Grade Trip) and 8.9 (Trash Bid) Vote: 5-0.

6. Communications/Reports

A. Chairperson

Joan Welgoss is attending the School Board conference on June 29 at the Cross Center in Bangor.

B. Possible Teacher Presentation

None.

C. Administration

1. Principal's Report

The Principal's Report was handed out and is attached to the office minutes.

2. PTCO Report

Cathy Lloyd reported:

- Meeting on June 6. Discussed mini courses. Had 3 no shows this year, and the teachers stepped in.
- Board invited to last day of school cookout at 11:30.
- Rock Lobster Relay is June 23<sup>rd</sup>, netting Surry Elementary School \$500.00.

3. Superintendent's Report

Nothing to report at this time.

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4. Jordan Fund/Adams Fund

Four \$2,000.00 scholarships were awarded this year.

1) June 14, 2017 Special Town Meeting

They will clean up the Adams Fund language at the Special Town Meeting on June 14. Joan Welgoss will attend the meeting. Mr. Hurvitt will be at the Blue Hill School Board meeting.

7. Old Business

1. Revisit 8<sup>th</sup> Grade Trip

In light of the recent death on the Dead River, the Board wanted to revisit the proposed trip on the Kennebec. Courtney Weaver had a parent meeting to discuss this topic on June 6. The recommendations were that each one of the 13 students would have a choice of: 1) the whole river 2) the second half of the river which is the easy part or 3) none of the river. The Board, Superintendent and Principal were satisfied that this was a reasonable plan.

8. New Business

1. Discussion of Support Staff Letter

The Board discussed this issue, but wants more information from other Hancock County schools for the July meeting, in order to make a decision.

2. Possible Nominations and Set Up Committees (Math, Assistant Custodian, Music, Spanish, Grade 5)

A motion was made by Pat Jencks, seconded by Michelle Berger, for Eric Oulette, as Assistant Custodian at \$11.75 per hour. Vote: 5-0.

The following committees were formed:

Math Committee: Pat Jencks, Michelle Berger

Music Committee: Don Driscoll, Pat Jencks

5<sup>th</sup> Grade Teacher Committee: Mary-Beth Mitchell, Joan Welgoss

A motion was made by Michelle Berger, seconded by Mary-Beth Mitchell, to allow superintendent to hire and inform for Math, Music and Spanish at the July meeting. Vote: 5-0.

3. Award Reshingling Portable Classroom Bid

A motion was made by Mary-Beth Mitchell, seconded by Pat Jencks, to allow Don Driscoll, Mark Hurvitt, Fred Cole, and Glen Baez, to sort through the 11 bids and hire a contractor on behalf of the Board.

Vote: 5-0.

4. Library Committee (Susan Guilford, Linda Conley, Joan Welgoss, Michelle Berger) Set Up

This committee will meet at 3:00pm on Thursday, June 15<sup>th</sup>, 2017.

5. To Award the Building Fuel Oil/Propane Bid for the September 1, 2017 and through August 31, 2018 Contract Year

A motion was made by Pat Jencks, seconded by Don Driscoll to award the bid to No Frills Oil for 6,000 gallons of fuel oil at \$1.739; total price of \$10,434.00 and 950 gallons of propane at \$1.149; total price of \$1,091.55. Vote: 5-0.

6. Board Retreat Date

This will be an August agenda item, to set a September, 2017 retreat date.

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7. Anticipated Balances Report

Mr. Hurvitt handed out the Anticipated Balances report.

8. Move the July 4<sup>th</sup> Meeting to Thursday, July 6, 2017 due to 4<sup>th</sup> of July Conflict

Approved

9. Trash Removal Bid

A motion was made by Pat Jencks, seconded by Joan Welgoss, to award the bid to Bowden and Son, Disposal with a low bid of \$1200.00 per year for a 3 year contract and \$20.00 per stop for recyclables.

Vote: 5-0.

9. Other Business

A. Requests for Information

None.

B. Future Agenda Items

- 1) DARE Program Discussion (July)
- 2) Accept \$500.00 Donation from Rock Lobster Relay (July)
- 3) 5<sup>th</sup> Grade Teacher Nomination (July)
- 4) Inform Board: Math, Music and Spanish hires (July)
- 5) Support Staff Work Regulations Information (July)
- 6) Set September Board Retreat Date (August)
- 7) Brown's Busing Representative (Andrea Brown) (August)
- 8) Maintenance and Grounds "Walk Around" (September)

C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 5:26pm by Chair, Joan Welgoss.

Respectfully submitted,

Mark E. Hurvitt  
Superintendent of Schools