

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Tuesday, August 1, 2017 – 5:00pm
SURRY ELEMENTARY SCHOOL**

Members Present: Michelle Berger, Pat Jencks, Joan Welgoss, Don Driscoll

Members Absent: Mary-Beth Mitchell

Others Present: Mark Hurvitt, Fred Cole, Paige Osgood, Linda Conley, Courtney Weaver, Julie Havey

1. Call to Order

The meeting was called to order at 5:00pm by Chair, Joan Welgoss.

2. Consideration of the Minutes of the Meeting on July 6, 2017

A motion was made by Pat Jencks, seconded by Don Driscoll, to table the approval until the next meeting while the question of support staff pay can be sorted out. Vote: 4-0.

3. Pledge of Allegiance

4. Public Comments

Linda Conley claimed the minutes were incorrect concerning the support staff pay vote. (4-1)

5. Review of Agenda

A motion was made by Don Driscoll, seconded by Pat Jencks, to approve the agenda after eliminating 6C (Possible Teacher Presentation). Vote: 4-0.

6. Communications/Reports

A. Andrea Brown from Brown's Busing and Approve 2017-2018 Bus Drivers, and Discuss Bus Program
Andrea and Dwight Brown came to talk about busing.

Bruce and Warren will be the drivers, along with the 3 sub drivers Andrea indicated.

They would like to end the double-run. No real way of doing that unless the Board got a 3rd bus, which, at this point, isn't practical. So, at this point, the Board said to leave the schedule alone.

Communication was discussed, and it needs to be improved, so, before school, Fred, Cathie and Andrea will sit down and figure out some better methods of communication.

B. Chairperson

Backpack Program

Joan Welgoss handed out information regarding this program. The idea would be for free and reduced students to receive a backpack of food to go home each Friday. 43% of Surry students meet this criteria. Fred Cole will meet with Vanessa Young, Pat Jencks, Cathy Lloyd from the PTCO and report back in September.

C. Possible Teacher Presentation

None.

C. Administration

1. Principal's Report

The Principal's Report was handed out and is attached to the office minutes.

2. PTCO Report

None.

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Reports (continued)

3. Superintendent's Report

Mr. Hurvitt reported that a thank you note was received from Maya Jacques for the Jordan scholarship. Resignations were received from Eric Ouellette, assistant custodian, and Brittany Hale, Ed Tech.

4. Jordan Fund/Adams Fund

There was a gain of \$5,869.97!

7. Old Business

1. Accept \$500.00 donation from Rock Lobster Relay

Tabled until September meeting as money hasn't come in yet.

8. New Business

1. Nominations for 5th Grade Teacher, Ed Tech III, Pre-K Ed Tech II, Music, Math, Assistant Custodian

A motion was made by Michelle Berger, seconded by Pat Jencks, for Courtney Weaver, Grade 5

Vote: 4-0.

A motion was made by Don Driscoll, seconded by Michelle Berger, for Haley Jenkins, Ed Tech III, at \$16.32 per hour.

Vote: 4-0.

A motion was made by Don Driscoll, seconded by Pat Jencks, for Kathy Keefe Ed Tech I, at \$12.50 per hour.

Vote: 4-0.

A motion was made by Pat Jencks, seconded by Michelle Berger, to allow Mr. Hurvitt to hire and inform the Board in September about any remaining open positions.

Vote: 4-0.

2. Set Possible September Board Retreat Date

Will revisit in September. In the meantime, Board members should email possible discussion items to Joan Welgoss.

3. Athletic Director Job Description

Will put a committee together, organized by Fred Cole, to look at the current Union 92 policy and to revise it to Union 93. Fred (chair), Don Driscoll, Joan Welgoss, and Julie Havey will be committee members. They will report to Board in September.

4. Approve 2017-2018 School Handbook

Fred Cole handed out the draft version. Approval from Board will take place in September. In the meantime, please get back to Fred with any feedback.

5. To Approve School Lunch Prices for the 2017-2018 School Year

A motion was made by Pat Jencks, seconded by Michelle Berger, to keep prices the same as last year.

Student Lunch	\$2.65
Reduced Lunch	.40
Adult Lunch	\$6.00
All Other Milk	.25
Student Breakfast	\$1.50
Reduced Breakfast	not charged due to State reimbursement
Adult Breakfast	\$3.00

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New Business (continued)**

6. To Appoint a School Physician for the 2017-2018 School Year (Dr. Marjorie Olivari)

A motion was made by Pat Jencks, seconded by Michelle Berger, to approve Dr. Marjorie Olivari as the school physician. Vote: 4-0.

7. Coaching Nominations

A motion was made by Don Driscoll, seconded by Michelle Berger, to allow Mr. Hurvitt to hire and inform at the September Board meeting due to the August 11, 2017 deadline. Vote: 4-0.

8. Certification Support Team Report

Noted.

9. Other Business

A. Requests for Information

None.

B. Future Agenda Items

- 1) Accept \$500.00 Donation from Rock Lobster Relay
- 2) Nominations for Math, Music, Assistant Custodian
- 3) Revisit Board Retreat Date
- 4) Athletic Director Job Description
- 5) Maintenance and Grounds "Walk Around" (September)
- 6) Approve 2017-2018 School Handbook
- 7) Backpack Program
- 8) Coaching Nominations
- 9) To Appoint a Member to the Superintendent's Evaluation Committee
- 10) To Possibly Appoint a Member to the MSBA Delegation in October
- 11) 2017-18 Board Goals (2016-2017 Board Goals enc)

C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 6:17pm by Chair, Joan Welgoss.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools