

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Tuesday, August 4, 2015 – 5:00pm
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Joan Welgoss, Michelle Berger, Don Driscoll

Members Absent: Monica Hardy-Torrey

Others Present: Mark Hurvitt, Fred Cole, Laura Johns, Doug Havey, Julie Havey

1. Call to Order

The meeting was called to order at 5:00pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on July 7, 2015:

A motion was made by Michelle Berger, seconded by Joan Welgoss, to approve the minutes of the July 7, 2015 meeting. Vote: 4-0.

3. Pledge of Allegiance

4. Public Comments

Doug Havey wanted to make sure that the Board had Pre-K and Spanish program goals stated before hiring staff.

5. Review of Agenda

A motion was made by Don Driscoll, seconded by Joan Welgoss, to approve the agenda. Vote: 4-0.

6. Communications/Reports

A. Chairperson

1. Marlene created a congratulatory card from the Board to Surry high school honor roll students. She sought Board input.
2. Received thank you letter from Emily Coleman for a Jordan Fund scholarship (is attached to office minutes).
3. Received thank you letter from Michael Salois for a Jordan Fund scholarship (is attached to office minutes).
4. Received thank you letter from Bev Locke who is retiring as Technology Coordinator.
5. Marlene is a member of the State Standardized Testing Committee.
6. Marlene is headed to a national school board conference in Chicago in two weeks.
7. Marlene solicited retreat agenda items for the 9:00am September 9, 2015 meeting.

B. Administration

1. Principal's Report

The Principal's report was handed out and is attached to the office minutes.

2. PTCO Report

None

3. Superintendent's Report

None

4. Jordan Fund/Adams Fund

A. Policy Review of Long Terms Investments #DFA

We need a new policy going forward, and need to scrap, or totally rewrite policy # DFA. Also discussed Adams Fund book orders and scholarship funds.

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Administration (cont'd)

B. Bicentennial Fund

This fund (approximately \$15,000.00) was folded into the Jordan/Adams Fund portfolio. We will revisit the conversation in September. Mark Hurvitt will check with MSMA.

7. Old Business

A. Pre-K Follow-up

The new teacher will need to meet with students before school. Currently, there are 7 students. Curriculum is all set. CDS screening will occur after school starts. The door will be moved before school starts.

B. Parent Involvement in Title IA Policy

A motion was made by Michelle Berger, seconded by Don Driscoll, to approve as amended.
Vote 4-0.

8. New Business

A. To Appoint New Hires for the 2015-2016 School Year

1. A motion was made by Don Driscoll, seconded by Michelle Berger, to follow the nomination of Mark Hurvitt and to appoint Elizabeth Schaab to a first year probationary contract, Pre-K, for the 2015-2016 school year. Vote 4-0.

2. A motion was made by Michelle Berger, seconded by Don Driscoll, to follow the nomination of Mark Hurvitt and to appoint Karen Hawthorne to a first year probationary contract, Music (40%), for the 2015-2016 school year. Vote 4-0.

3. A motion was made by Don Driscoll, seconded by Joan Welgoss, to allow the Superintendent to hire and inform in September of the following positions: cross country coach, technology coordinator, Spanish teacher, assistant custodian. Vote 4-0.

B. To Appoint a School Physician for the 2015-2016 School Year

A motion was made by Joan Welgoss, seconded by Michelle Berger, to appoint Marjorie Olivari, MD as the School Physician. Vote 4-0.

C. To Approve School Lunch/Breakfast Pricing for the 2015-2016 School Year

A motion was made by Michelle Berger, seconded by Joan Welgoss to keep the student pricing the same as last year: Vote 4-0.

Student lunch	\$2.65
Reduced lunch	\$.40
All other milk	\$.25
Student breakfast	\$1.50

D. Coaching Appointments

A motion was made by Don Driscoll, seconded by Joan Welgoss, to appoint Larry Deans to the Athletic Director position. Vote 4-0.

A motion was made by Michelle Berger, seconded by Joan Welgoss, to appoint Andrea Archer to the Soccer Coach position. Vote 4-0.

E. School Handbook Approval

Approval expected in September.

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New Business (cont'd)**

F. Certification Support Team Report
Noted

G. To Approve First Student Bus Drivers for 2015-2016

A motion was made by Joan Welgoss, seconded by Michelle Berger, to approve the list.

Vote 4-0.

H. Community Use of School Facilities Policy Code: KF - First Reading

As Don pointed out, there are many gaps in the policy. Mark will meet with Fred and propose a revision in October.

9. Other Business

A. Requests for Information

None

B. Future Agenda Items

1. Bicentennial Fund - September

2. Superintendent will inform of Spanish Teacher/Assistant Custodian/Technology Coordinator/Coaching Assignments – September

3. Pre-K Job Description

4. Handbook Approval – September

5. Community Use of School Facilities Policy Code: KF – Second Reading - October

C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 6:38 p.m. by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools