

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Thursday, September, 2015 – 5:00pm
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Joan Welgoss, Michelle Berger, Don Driscoll, Monica Hardy-Torrey

Members Absent:

Others Present: Mark Hurvitt, Fred Cole

1. Call to Order

The meeting was called to order at 5:01pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on August 4, 2015:

A motion was made by Don Driscoll, seconded by Monica Hardy-Torrey, to approve the minutes of the August 4, 2015 meeting.

Vote: 5-0.

3. Pledge of Allegiance

4. Public Comments

None

5. Review of Agenda

A motion was made by Joan Welgoss, seconded by Monica Hardy-Torrey, to approve the agenda.

Vote: 5-0.

6. Communications/Reports

A. Chairperson

1. Board Retreat Agenda for September 9, 2015 – Got Some Feedback
2. Honor Roll letter will be annual, not quarterly.
3. Reported on the Summer Leadership Institute in Chicago.

B. Administration

1. Principal's Report

The Principal's report was handed out and is attached to the office minutes.

2. PTCO Report

None

3. Superintendent's Report

1. Reported on Amy Smith's resignation
2. There will be a Board Chair's meeting on September 10.

4. Jordan Fund/Adams Fund

A. Mark will put together a draft memo of understanding

7. Old Business

1. Pre-K Follow-up

The Board visited the Pre-K room

2. School Handbook Approval

Approval expected in October.

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8. New Business

A. Coaching Appointments

A motion was made by Don Driscoll, seconded by Joan Welgoss, to hire Steve Bemiss as the boy's basketball coach. Vote: 5-0.

B. To Appoint a Member to the Superintendent's Evaluation Committee

Marlene Tallent appointed Joan Welgoss.

C. To Possibly Appoint a Member to the MSBA Delegation in October

Marlene Tallent will cover Surry.

D. Hiring Apopointments (Cross Country Coach, Technology Coordinator, Spanish Teacher, Assistant Custodian, Long Term Sub for 5th Grade, Pre-K Ed Tech)

Cross Country – none; Tech Coordinator – informed Board that Laura Johns was hired at 40%; Spanish – none; Assistant Custodian – none

A motion was made by Don Driscoll, seconded by Joan Welgoss, to hire Marsha Fair for the long-term sub position in grade 5. Vote: 5-0.

A motion was made by Michelle Berger, seconded by Don Driscoll, to hire Janelle Ciomei as the ED Tech II in grade 3 at \$13.00 per hour. Vote: 5-0.

A motion was made by Monica Hardy-Torrey, seconded by Michelle Berger, to hire Lesa Taylor as the ED Tech II in grade 1 at \$13.00 per hour. Vote: 5-0.

E. Pre-K Job Description

A motion was made by Joan Welgoss, seconded by Monica Hardy-Torrey, to approve the Pre-K job description. Vote: 5-0.

F. Adult Lunch Price

A motion was made by Monica Hardy-Torrey, seconded by Michelle Berger, to set the adult lunch price at \$5.35. Vote: 5-0.

G. To Accept a \$1,000.00 Bequest

A motion was made by Monica Hardy-Torrey, seconded by Joan Welgoss, to accept with gratitude the \$1,000.00 bequest. Vote: 5-0

9. Other Business

A. Requests for Information

None

B. Future Agenda Items

School Handbook Approval

C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 6:02 p.m. by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools