

**SURRY SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
Tuesday, October 6, 2015 – 5:00pm
SURRY ELEMENTARY SCHOOL**

Members Present: Marlene Tallent, Joan Welgoss, Michelle Berger, Don Driscoll, Monica Hardy-Torrey

Members Absent:

Others Present: Mark Hurvitt, Fred Cole, Michelle Beckwith, Lynn Bonsey, Julie Havey, Doug Havey, Sheila Irvine, 7th and 8th Graders

1. Call to Order

The meeting was called to order at 5:00pm by Chair Marlene Tallent.

2. Consideration of the Minutes of the Meeting on September 3, 2015 and September 9, 2015 (Retreat):

A motion was made by Joan Welgoss, seconded by Monica Hardy-Torrey, to approve the minutes of the September 3 and September 9, 2015 meetings.

Vote: 5-0.

3. Pledge of Allegiance

4. Public Comments

None

5. Review of Agenda

A motion was made by Monica Hardy-Torrey, seconded by Michelle Berger, to approve the agenda with some switching around of the agenda order.

Vote:

5-0.

6. Communications/Reports

A. Sheila Irvine, Director of Special Education, Restraint and Seclusion Policy – First Reading

Surry doesn't have a Restraint and Seclusion policy, and it needs one. Sheila presented the State policy. Second reading in November. Also, Sheila is proposing a new Third Grade Ed Tech III, Brittany Hale. Mark nominated Brittany for the position. A motion was made by Joan Welgoss, seconded by Monica Hardy-Torrey, to hire Brittany for the Third Grade Ed Tech III position.

Vote: 5-0.

B. Chairperson

1. Form Board Committee for Library/Media Project

The committee will be Fred Cole, Marlene Tallent, Joan Welgoss, Susan Guilford, Linda Conley and Laura Johns.

C. 8th Grade Trip Proposal

Julie Havey and the 8th grade presented an idea to go to New York City for a 2-night 8th grade class trip in June. The 2010 policy says 1 night. The 8th graders, and Julie, made their case. The Board will decide in November whether or not to change the policy.

D. Administration

1. Principal's Report

The Principal's report was handed out and is attached to the office minutes.

2. PTCO Report

Went over Scrip fundraiser.

There's a plan for children to make their own crafts as holiday gifts for Winter Giving, rather than buy toys for them to choose.

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3. Superintendent's Report

1. Laura Pellerano was hired as the Cross-Country Coach.

2. Mr. Hurvitt handed out the Jordan/Adams financial breakdown sheet for September.

3. Mr. Hurvitt handed out a GSA letter.

4. Jordan Fund/Adams Fund

A. Reviewed the Memorandum of Understanding. Second reading will take place in November. When Board passes it, Mark will take it to the Selectmen.

7. Old Business

1. School Handbook Approval

A motion was made by Michelle Berger, seconded by Monica Hardy-Torrey, to approve the Handbook as amended: citizenship should be K-8 (not 3-8); attire should not encourage rips and tears; Crisis Plan should carry the correct name. Mr. Cole will make the amendments. Vote: 5-0.

2. Community Use of School Facilities Policy Code K-F

A second reading will take place in November.

8. New Business

1. Coaching Appointments

A motion was made by Monica Hardy-Torrey, seconded by Michelle Berger, to hire Paige Osgood as Girls' Basketball Coach. Vote: 5-0.

A motion was made by Michelle Berger, seconded by Joan Welgoss, to hire Miranda Engstrom as Student Council Advisor. Vote: 5-0.

2. Standards-Based Education Review

Moved to November.

3. Board Goals

A motion was made by Don Driscoll, seconded by Monica Hardy-Torrey, to approve:

1. Develop Library/Media Center Project
2. Review Standards-Based Education at Surry

4. Hire Pre-K Ed Tech

A motion was made by Michelle Berger, seconded by Monica Hardy-Torrey, to hire Jane Awbrey as the Pre-K Ed Tech III for three days per week. Vote: 4-1 (Monica)

5. Summary of Accounts

Mark handed out the Summary of Accounts

6. Acknowledge Receipt of SES Student Activity and Principal's Funds Audit Report for the Fiscal Years Ended June 30, 2015 and 2014

A motion was made by Joan Welgoss, seconded by Michelle Berger, to acknowledge receipt of the audit Reports. Vote: 5-0.

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9. Other Business

A. Requests for Information

None

B. Future Agenda Items

1. Restraint and Seclusion Policy – Second Reading
2. Possible revision of class trip policy # IJOA
3. Jordan Fund/Adams Fund – Memorandum of Understanding – Second Reading
4. Community Use of School Facilities Policy Code KF - Second Reading
Standards-Based Education Review
5. Possible delegation of votes for Union Board meeting on Monday, November 17, 2014 @ 5:30pm
at the Penobscot Community School

C. Warrant Signatures

The warrants were signed.

10. Adjournment

The meeting was adjourned at 6:55 p.m. by Chair, Marlene Tallent.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools