

Subject: Minutes of the Union #93 Joint School Committee Meeting

Date: Thursday, December 15, 2016

Time: 5:30 p.m.

Place: Blue Hill Consolidated School

School Committee Members Present: Joe Spinazola (1374), Jan Snow (533), Ben Wootten (533), Sean Walsh (533), Rebecca Conable (533), Matt Freedman (185), Helen Condon (185), Jerald Markley (250), Charles Brenton (250), Fred Briehl (250), Marlene Tallent (1460), Don Driscoll (0) arrived at 5:38pm, Anne Hayes-Grillo (250) arrived at 5:37pm

School Committee Members Absent: Jim Lacasse (533), Brad Jones (185), Patty Tapley (185), Charles Tarr (185), Kathryn MacArthur (0), Alyssa Radcliff (0), James Goodman (250), Michelle Berger (0), Patricia Jencks (0), Joan Welgoss (0)

Others Present: Mark Hurvitt, Vernetta Bannister, Sheila Irvine, Heather Lanpher, Diana Stearns, Dawn Robbins, Susan Duddy, Monique Labbe (Reporter for Penobscot Bay Press)

1. Joe Spinazola called the meeting to order at 5:39 p.m.

2. There was a flag salute.

3. Approval of Minutes of Previous Meeting: November 16, 2016

A motion was made by Jerry Markley, seconded by Anne Hayes-Grillo, to approve the minutes of the November 16, 2016 meeting.

Ayes: 6336

Nays: 0.

4. Communications

Mark Hurvitt commented on the designated votes: Castine to Joe Spinazola; Surry to Marlene Tallent.

5. Comments and Questions from the Public:

None.

6. Approval of Agenda:

A motion was made by Jerry Markley, seconded by Jan Snow, to approve the agenda.

Ayes: 6336

Nays: 0

7. Old Business:

A. Discussion and Approval of Central Office Budget

A motion was made by Jerry Markley, seconded by Joe Spinazola, to move discussion to 8C 9.

Ayes: 6336

Nays: 0

8. New Business:

A. Executive Session per 1 M.R.S.A. § 405 (6)(D) for the Purpose of a Labor Contract Discussion

A motion was made by Jerry Markley, seconded by Fred Briehl, to enter Executive Session at 5:45pm.

Ayes: 6336

Nays: 0

Exited Executive Session at 6:20pm.

1. Superintendent's Evaluation of Central Office Personnel

- B. Re-employment of Central Office Staff
  - 1. Mark Hurvitt, Superintendent
  - 2. Sheila Irvine, Special Services Director

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- 3. Dawn Robbins, Curriculum Coordinator
- 4. Heather Lanpher, Business Office Manager
- 5. Susan Duddy, Administrative Secretary
- 6. Vernetta Bannister, Executive Secretary
- 7. Diana Stearns, Payroll/Human Resources
- 8. Richard Avery, Tech Coordinator

Superintendent Hurvitt nominated the following staff members for re-employment during the 2017-2018 year: Joe Spinazola nominated Mark Hurvitt, and Mark Hurvitt nominated Sheila Irvine, Director of Special Services; Dawn Robbins, Curriculum Coordinator; Heather Lanpher, Business Office Manager, Susan Duddy, Administrative Secretary; Vernetta Bannister, Executive Secretary; Diana Stearns, Payroll/Human Resources; Richard Avery, Technology Coordinator.

C. Set Salary and Benefits for Central Office Staff and Amend Contracts (if needed)

- 1. Mark Hurvitt 2% increase and extend contract to June 30, 2019
- 2. Sheila Irvine 2% increase and extend contract to June 30, 2019
- 3. Dawn Robbins 3.1% increase and extend contract to June 30, 2019
- 4. Heather Lanpher 2% increase and extend contract to June 30, 2018
- 5. Susan Duddy 2% increase plus \$2,000.00 for insurance costs and extend to June 30, 2018
- 6. Vernetta Bannister \$17.00 per hour and extend contract to June 30, 2018
- 7. Diana Stearns 2% increase plus \$2,000.00 for insurance costs and extend to June 30, 2018
- 8. Richard Avery \$23.00 per hour and extend to June 30, 2018

A motion was made by Ben Wootten, seconded by Sean Walsh, to approve the superintendent's nominations and salaries.

Ayes: 6086  
 Nays: 250 (Jerry Markley)

9. A motion was made by Marlene Tallent, seconded by Ben Wootten, to approve the 2017-2018 Central Office budget.

Ayes: 6336  
 Nays: 0

D. To Approve the Superintendent's Goals for 2017-2018

Mr. Hurvitt handed out copies of his goals for 2017-2018. His comments on his goals included: 1) being more visible in the schools during the day 2) will foster and support facilitating more cooperative ventures amongst the five schools over the long term 3) develop five-year facilities plans for each one of the five buildings and get board approval. He said that currently there are Sewall Reports for both Blue Hill Consolidated School and Penobscot Community School.

A motion was made by Jerry Markley, seconded by Fred Briebl, to accept the superintendent's goals.

Ayes: 6336  
 Nays: 0

E. To Determine the Amount of Service to be Performed by the Superintendent in Each Town in

2017-2018.

A motion was made by Ben Wootten, seconded by Jerry Markley, to leave it up to the discretion of the superintendent the amount of service performed by the Superintendent in each town.

Ayes: 6336

Nays: 0

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- F. To Determine the Number of Visits Which the Superintendent is to Make Each Term to Each School in 2017-2018.

A motion was made by Ben Wootten, seconded by Jan Snow, to leave it up to the Superintendent's discretion how many visits to make each term to each school.

Ayes: 6336

Nays: 0

- G. To Determine the Cost Sharing Plan to be Paid by Each Town in 2017-2018.

A motion was made by Ben Wootten, seconded by Jan Snow, to approve the sharing plan as explained, "As in past years, it is proposed that the cost sharing formula for 2017-2018 would be determined as follows: "First 50% of the Central Office Budget would be split evenly among the 5 towns with the remaining 50% being split according to the town's entire student enrollment as of October 1<sup>st</sup>" and is outlined below.

Ayes: 6336

Nays: 0

Blue Hill	35.04%
Brooksville	14.99%
Castine	14.36%
Penobscot	16.33%
Surry	19.28%

9. Other Business:

Joe Spinazola asked if there were any further questions or comments prior to adjournment. There were none.

10. Adjournment

The meeting was adjourned at 6:36pm.

Respectfully submitted,

Vernette Bannister  
Executive Secretary