

Team Leaders

4101.2

It shall be the policy of the Blue Hill School Committee to establish five positions for Team Leaders. The School Committee may terminate any or all of these positions for any reason upon 30 days notice to the teacher(s) holding the position(s). The School Committee shall not be obligated to fill any of these positions. The superintendent shall annually nominate teachers to fill these positions, and the School Committee shall appoint a team leader only upon the Superintendent's nomination. The position of team leader shall be non-tenured. The term of the team leader shall be for one year subject to the School Committee's right to terminate the position upon 30 days notice. A teacher may serve as a team leader for successive or non-successive terms.

The team leader positions shall be established for grade level grouping as needed and specialists. The specialist team leader will convene meetings of the specialists team and will otherwise ensure that members of the specialist team meet on a regular basis with the grade level teams.

Team leaders shall be directly responsible to the principal. The duties and responsibilities of each team leaders shall be:

1. Under the direction of the principal, provide educational leadership for the teachers on the team. This will include leadership in curriculum and staff development.
2. Team leaders shall assist the principal in communicating with the team's teachers and in completing administrative tasks such as budget, ordering, inventory, data collection, and the like.
3. Team leaders shall assist the principal in planning and organizing team meetings.
4. Team leaders shall advise the principal on matters affecting the team as a whole as well as on school-wide matters.
5. Team leaders shall not be responsible for teacher evaluation or for student discipline other than the teacher's normal responsibilities in that area.

To implement this policy, a rotation system will be used to select team leaders. The order of rotation will be determined by lot. A teacher may decline to serve as a team leader if it is that teacher's turn in the rotation to be asked. If a teacher chooses to decline, that teacher's place in the rotation will nonetheless remain unchanged even though that teacher may decline again at his or her next turn in the rotation.

Note: The School Committee reserves the right to adopt a method other than the rotational system for selecting team leaders.

Adopted: Blue Hill School Committee - July 14, 1993
Blue Hill School Committee - July 12, 1995
Blue Hill School Committee - September 10, 1997
Blue Hill School Committee - July 8, 1998