

**Blue Hill Consolidated School  
Maine Learning Technology Initiative (MLTI) Student Policy**

1. All seventh and eighth grade students are eligible to be assigned a MLTI laptop for their use while attending Blue Hill Consolidated School.
2. MLTI laptops will only be distributed to students who agree to this policy.
3. MLTI laptops are educational tools and are only to be used in that capacity, both on- and off-school grounds.
4. MLTI laptops are the property of the Maine Department of Education. Students have no right to privacy on the laptops. Staff and parents have the right to student passwords and access to student computers at any time to monitor use.
5. Staff members have the right to look at student laptops at any time. Remote monitoring software may be used while at school.
6. Only students who have attended the annual MLTI Q&A/Training Session with at least one parent/guardian and signed the home use policy will be permitted to remove their laptops from school grounds for that school year.
7. Students agree to follow all laptop procedures. Failure of students to follow established procedures will result in disciplinary practices as determined by the classroom teachers, technology coordinator, and school principal on a case-by-case basis.
8. Families will not be expected to participate in some form of insurance coverage.
9. Students acknowledge that their use of the MLTI laptops reflects upon the program as a whole and their individual actions can either harm or benefit that program.
10. Students are expected to treat their assigned MLTI laptops with care and respect, and to keep them clean and well protected from damage. Students will be held financially responsible for any damages incurred as a result of misuse or neglect requiring repair or replacement.
11. The technology coordinator is responsible for all upkeep, maintenance, and technical support of the MLTI laptops.
12. Students may not disable or modify any of the MLTI laptop's core settings, including networking, monitoring/reporting, printing, and other system settings without permission from the technology coordinator.

13. Students are not permitted to download, install, or execute any applications or software not preinstalled on the laptop at the time of issuance without permission from the technology coordinator.
14. It is the responsibility of the students to immediately report a damaged, lost, or stolen MLTI laptop to the technology coordinator.
15. Only the technology coordinator, principal, and the lead teacher may have the administrator password to assist in troubleshooting matters for other users.
16. Students may not clear any web browsing history files from their MLTI laptops at any time for any reason.
17. Illegal usage or any other actions of a user that break any local, state, or federal laws will be handled by local law enforcement and school administration.

By signing below, I agree to abide by this policy and any other accompanying policies and procedures established by school administration.

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Approved: Blue Hill Consolidated School Committee – 09/11/02  
Amended: Blue Hill Consolidated School Committee – 11/13/02  
Amended: Blue Hill Consolidated School Committee – 09/14/11