

It shall be the policy of the school committee to provide for the confidentiality of all student education records that are maintained by the school unit as required by both Maine law and Federal family Education Rights and Privacy Act (FERPA).

The school unit shall provide annual notification to the parents of student's currently in attendance and to eligible students (18 years old or older) their rights in relation to the student education records being maintained by the school unit.

The school unit designates the following information about student as directory information: name the student's participation in officially recognized activities and sports, height and weight of student athletes and grade level in school of students in extracurricular activities, date of attendance at school unit schools, and honors and awards received.

The school unit may disclose directory information about students in attendance if it has given the notification required by FERPA to parents of the students and to eligible students and has not received timely written notice refusing permission to designate some or all types of information and about a student as directory information.

Under Maine law, the school unit shall not publish on the Internet without written parental consent any information, whether directory or otherwise, that identifies a student including but not limited to the student's full name, photograph, personal biography, e-mail address, home address, date of birth, social security number and parents names.

The superintendent, in consultation with other school administrators of the school unit, shall develop and promulgate procedures for implementing this policy and may from time to time, amend those procedures as necessary.

Legal Reference: 20 USC 1232g
34 CRF Part 99
20-A MRSA s 6001
Me. Dept. of Education Reg. Ch. 101 15 (Nov.1999)

Adopted: Blue Hill School Committee - March 9, 1994
Amended: Blue Hill School Committee - July 7, 2004
Adopted: Brooksville School Committee - March 7, 1994
Amended: Brooksville School Committee - July 8, 2004
Adopted: Castine School Committee - April 4, 1994
Amended: Castine School Committee - August 5, 2004
Adopted: Penobscot School Committee - March 14, 1994
Amended: Penobscot School Committee - August 9, 2004